

January 2, 2024

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Honorable Mayor Steve Bagwell at 7:00 PM with the following answering roll call: Mark Tillson, Misty Emick, Eric Greenway, and Robert Brown. Tina Kline arrived at 7:10 PM.

The Pledge of Allegiance was observed.

**COUNCIL PRESIDENT** – Mayor Bagwell called for nominations for Council President. It was moved by Mr. Lucas to nominate Mr. Greenway for Council President, second by Mr. Brown. Mayor Bagwell called for additional nominations, hearing none, Mayor Bagwell closed the nominations. Mayor Bagwell requested a vote for nominee, Mr. Greenway. The motion carried.

**COUNCIL VICE PRESIDENT** – Mayor Bagwell called for nominations for Council Vice President. It was moved by Mrs. Emick to nominate Mr. Brown for Council Vice President, second by Mr. Lucas. Mayor Bagwell called for additional nominations, hearing none, Mayor Bagwell closed the nominations. Mayor Bagwell requested a vote for nominee, Mr. Brown. The motion carried. Mayor Bagwell turned the gavel over to Mr. Greenway as Council President. The motion carried.

**COUNCIL PRESIDENT PRO TEM** – Council President, Mr. Greenway requested nominations for the Council President Pro Tem. It was moved by Council President, Mr. Greenway to nominate Mr. Lucas for Council President Pro Tem, second by Mr. Brown. Council President, Mr. Greenway called for additional nominations, hearing none, Council President, Mr. Greenway closed the nominations. Council President requested a vote for nominee, Mr. Lucas. The motion carried.

#### **APPOINTMENT - VACANCY BOARD CHAIR -**

**Motion** was made by Mr. Greenway to appoint Mrs. Deb Brown as the Vacancy Board Chair, second by Mrs. Emick. The motion carried.

**REAPPOINTMENTS/APPOINTMENTS** – Council President, Mr. Greenway presented the following reappointment/appointments as well as conducting all motions to approve reappointment/appointments for each category: Secretary/Treasurer, Open Records Officer and Tax Collector, Ginny Gardner; Street and Water Project Coordinator, Cliff Hoffman; Borough Solicitor, McCormick Law Firm; Borough Engineer, Pysher & Associates and Levine Engineering, LLC; Zoning Hearing Board, Mr. Daniel Wright and Mr. George Casella; Property Maintenance Board of Appeals, Ms. Nicole Greenway & Mr. Daniel Wright; Planning Commission, Mr. Bryan Pauling; Civil Service Commission, Mr. Dave Rolley; Memorial Gardens Committee, Mr. Scott Konkle; and LCSWA & Library Liaison, Mr. Robert Brown.

**Motion** by Mr. Greenway to approve all appointments/reappointments as presented, seconded by Mr. Lucas. The motion carried.

The December 4, 2023 minutes were approved on a motion by Mrs. Kline, second by Mr. Greenway. The motion carried.

**VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS** – Nothing at is time

**TREASURERS REPORT/BOROUGH BILLS** – Motion by Mr. Brown to approve December 2023 treasurer's report, second by Mrs. Emick. The motion carried.

#### **NEW BUSINESS** –

**SEO SERVICES/JAMI NOLAN- SEWAGE ENFORCEMENT OFFICER**– Council President, Mr. Greenway presented SEO Services/Jami Nolan-Sewage Enforcement Officer for review.

**Motion** by Mr. Greenway to approve SEO Services/Jami Nolan-Sewage Enforcement Officer as presented; second by Mr. Brown. The motion carried.

**RESIGNATION ANNOUNCEMENT – RECREATION BOARD MEMBER – DAVE WALTERS** – Council President, Mr. Greenway presented a resignation letter from Recreation Board Member, Dave Walters for review. Council member, Mrs. Kline acknowledged and expressed her appreciation for all of Mr. Walters hard work and service to this board.

**Motion** by Ms. Emick to accept and approve the resignation of Recreation Board Member, Mr. Dave Walters as presented; second by Mr. Lucas. The motion carried.

**PLANNING & ZONING** – Central Keystone COG Reports December 2023.

**RECREATION** – It was shared the new playground is moving along. The planting of trees and shrubs along with mulching the area will be completed closer to spring/summer. Council member, Mr. Lucas reviewed and explained Event permit 2023-26 and 2023-27.

**Motion** by Mr. Lucas to approve Event Permits 2023-26 and 2023-27 as presented, second by Mrs. Emick. The motion carried.

**STREETS/WATER** – Nothing at this time.

**MAYOR** – Mayor Bagwell announced that the Giving Tree, SPCA donations and the Holiday Decorating contest were very successful for the Community. He shared that seeing the Police out in the community reflects very well on the Borough of Montoursville.

**POLICE CHIEF** – Chief Gyurina reviewed the December 2023 police report. He shared the incident that did the destruction of the little library. He also noted that the light at intersection of Loyalsock & Broad is still having issues. He also shared the success received for the SPCA donations and especially noted the fabulous job Police Secretary, Kathy Sampsell did with the giving tree and all the families she helped this past Christmas.

**COUNCIL PERSONS** – Council Vice President, Mr. Brown reviewed the Civil Service Commission 2023 Annual Report. He announced the next Civil Service Commission’s meeting is scheduled for January 6<sup>th</sup>, 2025. He noted the 2024 meeting agenda’s and minutes are on file in the Borough office.

**SOLICITOR** – Nothing at this time.

**COUNCIL PRESIDENT** – Nothing at this time.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The next Council meeting will be held Monday February 5<sup>th</sup>, 2024.

**VISITOR AND PUBLIC COMMENTS** – Willing Hand Hose Fire Chief, Scott Konkle thanked council for attending a meeting with them.

There being no further business the meeting was adjourned at 7:27 PM on a motion by Mr. Brown, second by Mr. Greenway. The motion carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary