

MINUTES OF THE BOROUGH OF MONTOURSVILLE

January 3, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Misty Emick, Eric Greenway, Chris Lucas, Robert Brown and Kaleb Daniels. Absent – Mark Tillson.

Council President, Mr. Greenway called for a moment of silence in observance of the passing of Police Chief Jeffrey Gyurina's mother.

The Pledge of Allegiance was observed.

The December 4, 2022 minutes were approved on a motion by Mr. Brown, and second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – Motion by Mr. Brown to approve the December 2022 treasurer's report, second by Mr. Greenway. The motion carried.

REAPPOINTMENTS/APPOINTMENTS- Council President, Mr. Greenway presented the following reappointment/appointments for review: Secretary/Treasurer, Open Records Officer and Tax Collector, Ginny Gardner, Street and Water Project Coordinator, Cliff Hoffman, Borough Solicitor, McCormick Law Firm, Borough Engineer, Pysher & Associates, Levine Engineering, LLC and Larson Design Group, Zoning Hearing Board, Mr. Timothy Strein, Recreation Board, Mr. Richard Hannan and Mr. Jason Cott, Planning Commission, Mr. Chris Reed. **Motion** by Mr. Greenway to approve the reappointment of Secretary/Treasurer, Open Records Officer and Tax Collector, Ginny Gardner, second by Mr. Brown. The motion carried.

Motion by Mr. Greenway to approve the reappointment of Street and Water Project Coordinator, Cliff Hoffman, second by Mrs. Emick. The motion carried.

Motion by Mr. Greenway to approve the reappointment of Borough Solicitor, McCormick Law Firm, second by Mr. Brown. Council member, Mrs. Emick posed a question regarding the contractual obligations of the McCormick Law Firm as the Borough Solicitor. The motion carried.

Motion by Mr. Greenway to approve the reappointment of Borough Engineer, Pysher & Associates, Levine Engineering, LLC and Larson Design Group, second by Mr. Daniels. The motion carried.

Motion by Mr. Greenway to approve the reappointment to the Zoning Hearing Board, Mr. Timothy Strein, second by Mrs. Emick. The motion carried.

Motion by Mr. Lucas to approve the reappointments to the Recreation Board, Mr. Richard Hannan and Mr. Jason Cott, second by Mr. Brown. The motion carried.

Motion by Mr. Greenway to approve the reappointment to the Planning Commission, Mr. Chris Reed, second by Mr. Daniels. The motion carried.

NEW BUSINESS –

RESIGNATION LETTER – RECREATION BOARD MEMBER – RONALD BEACH – Council President, Mr. Greenway presented a formal resignation letter from Mr. Ronald Beach.

Motion by Mr. Greenway to approve the resignation letter submitted by Mr. Ronald Beach from the Recreation Board; second by Mr. Lucas. The motion carried. Council Vice President, Mr. Lucas publicly thanked Mr. Beach for the years of service dedicated to the Borough.

January 3, 2023

AUTHORIZE HILLER ARCHITECTURAL GROUP, LTD TO PREPARE AND ADVERTISE BID DOCUMENTS – JOHN DORIN MUNICIPAL BUILDING RESTROOMS REMOVAL OF ARCHITECTURAL BARRIERS –

Council President, Mr. Greenway explained authorization is needed in order for Hiller Architectural Group to prepare and advertise bid documents related to the construction of removing architectural barriers in the John Dorin Municipal Building restrooms.

Motion by Mr. Greenway to authorize Hiller Architectural Group to prepare and advertise bid documents related to the construction of removing architectural barriers in the John Dorin Municipal Building restrooms, second by Mr. Brown. The motion carried.

AUTHORIZE BOROUGH ENGINEER TODD PYSHER, PYSHER ENGINEERING TO PREPARE & ADVERTISE BID DOCUMENTS – 2023 CDBG CURB RAMP PROJECT –

Motion by Mrs. Emick to approve authorization of Borough Engineer, Todd Pysher, Pysher & Associates, Inc. to prepare and advertise bid documents for 2023 CDBG Curb Ramp project, second by Mr. Greenway. The motion carried.

AMENDMENT TO SUBRECIPIENT AGREEMENT – COUNTY OF LYCOMING & MONTOURSVILLE BOROUGH—CDBG FFY 2020 ADDING JOHN DORIN MUNICIPAL BUILDING RESTROOMS RAB

Council President, Mr. Greenway presented the Amendment to the Subrecipient Agreement between the County of Lycoming & Montoursville Borough – CDBG FFY 2020 for review.

Motion by Mr. Greenway to approve the Amendment to Subrecipient Agreement CDBG FFY 2020 between the County of Lycoming & Montoursville Borough adding the removal of architectural barriers of the John Dorin Municipal Building restrooms, second by Mr. Lucas. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports December 2022

RECREATION – Nothing at this time.

STREETS/WATER – Nothing at this time.

MAYOR – Nothing at this time.

POLICE CHIEF – Deputy Police Chief, Jason Bentley reviewed the December 2022 Police report. He also shared six winners were chosen for the Christmas Lights Contest with gift cards to be given out in the upcoming days.

COUNCIL PERSONS – Council member, Mr. Brown reviewed the Civil Service Commission Annual Report. He shared two meetings occurred in January and March of 2022 for re-organization purposes as well as to complete an eligibility list, as required by Title 8, prior to the January 2023 meeting. He explained no hearings were requested by law enforcement officers in 2022. He also noted Civil Service Commission alternate member, Mr. Robert Brobson resigned and the vacated position was filled by Mrs. Debra Brown in 2022. Council member, Mr. Brown stated the 2023 meeting was held January 3rd, during which it was discussed filling the vacancy for an alternate position. He announced interested applicants to serve as an alternate on the Civil Service Commission to please contact the Borough Secretary, Ginny Gardner. He noted the Civil Service Commission minutes are on file for review at the Borough Office. Council Vice President, Mr. Lucas gave a brief update on Recreation. It was noted that an additional swing for the park has been ordered however a delivery date has not been scheduled. He explained the work on the new playground will tentatively start in the spring and additional information will be provided in the future. He also shared that additional funding is needed for the future project of resurfacing the basketball/tennis/pickle-ball courts.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Tuesday, February 6, 2023 at 7:00PM.

January 3, 2023

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

ADJOURNMENT --There being no further business the meeting was adjourned at 7:15 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

February 6, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Misty Emick, Eric Greenway, Robert Brown and Mark Tillson. Absent: Kaleb Daniels and Chris Lucas.

The Pledge of Allegiance was observed.

The January 3, 2023 minutes were approved on a motion by Mrs. Emick, and second by Mr. Greenway. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – Motion by Mr. Brown to approve the January 2023 treasurer's report, second by Mr. Greenway. The motion carried.

NEW BUSINESS –

2023 ENGAGEMENT LETTER/LARSON, KELLET & ASSOC – AUDITING SERVICES-- Council President, Mr. Greenway presented the 2023 engagement letter submitted by Larson, Kellet & Associates for review. **Motion** by Mrs. Emick to approve 2023 engagement letter for Larson, Kellet & Associates for auditing services, second by Mr. Brown. The motion carried.

BUDGET MODIFICATION FOR CDBG FFY 2020-CV – Ms. Jamie Shrawder/SEDA COG explained and reviewed the FFY 2020 –CV Budget Revision proposal. She shared the budget modification permits the excess funds in the both the Elderly Housing Hand Sanitizing Stations - \$4,336.96 and the Indian Park Hand Washing Station - \$6,040.04 projects to be put in to the Center for Independent Living Rooftop Air-Conditioning Unit project. Council member, Mrs. Emick inquired about future maintenance/supply costs for the Hand Washing Stations. Ms. Shrawder explained that there is abundance of paper towels and soap included in the project. **Motion** by Mr. Greenway to approve FFY 2020 CDBG-CV Budget modification presented, second by Mrs. Emick. The motion carried.

BUDGET MODIFICATION FOR CDBG FFY 2020– Ms. Jamie Shrawder/SEDA COG explained and reviewed the FFY 2020 Budget Revision proposal. She explained the project's one applicant, that once qualified for the Homeowners Sidewalk Project was no longer eligible, therefore she is recommending the excess funds \$4,825.00 to be put in to the Curb Cuts Phase IV project. **Motion** by Mr. Greenway to approve FFY 2020 Budget modification presented, second by Mr. Brown. The motion carried.

AMENDMENT #2 TO SUBRECIPIENT AGREEMENT – CDBG CV 2020 – Council President, Mr. Greenway presented Amendment #2 to the Subrecipient Agreement CDBG CV 2020 for review. Ms. Jamie Shrawder/SEDA-COG reviewed and explained the amendment increasing the funds - \$10,377.00 in to the Center for Independent Living Rooftop Air-Conditioning Unit project. **Motion** by Mr. Greenway to approve Amendment #2 to the Subrecipient Agreement CDBG CV 2020 increasing funding of \$10,377.00 in to the Center for Independent Living Rooftop Air-Conditioning Unit project as presented, second by Mrs. Emick. The motion carried.

CHANGE ORDER #10 – MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT – Council President, Mr. Greenway reviewed and explained Change Order #10 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project.

February 6, 2023

Motion by Mr. Greenway to approve Change Order #10 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project to Appellation Construction Services, LLC in the amount of \$ 2,715.00, second by Mr. Brown. The motion carried.

PURCHASE 2023 JOHN DEERE 320P-TIER BACKHOE LOADER –PLASTERER EQUIPMENT CO, INC/FIVE STAR EQUIPMENT, INC – COSTARS – Council President, Mr. Greenway presented a quote to purchase a 2023 John Deere 320P-Tier Backhoe Loader for review. A discussion about brands/leasing versus a purchase/trade ensued.

Motion by Mr. Brown to approve Purchase 2023 John Deere 320P-Tier Backhoe Loader –Plasterer Equipment Co, Inc. /Five Star Equipment, Inc. through COSTARS in the amount of \$83,000.00, second by Mr. Greenway. The motion carried.

EMPLOYMENT – EXECUTIVE ASSISTANT/CLERK – SARAH MORGAN –

Motion by Mr. Brown to approve the employment of Sarah Morgan for the position of an Executive Assistant/Clerk, second by Mrs. Emick. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports January 2023.

RECREATION – Council member, Mrs. Emick explained the Recreation Board is working on the summer entertainment schedule and welcomed any requests, events or ideas for the upcoming season. She reviewed and explained Event permit 2023-01.

Motion by Mrs. Emick to approve event permit 2023-01, second by Mr. Brown. The motion carried.

STREETS/WATER – Street and Water Project Coordinator, Mr. Clifford Hoffman requested a date and time to be setup to review a new parking in Indian Park. It was noted that the cables roping off some current parking areas need tightened. Mr. Hoffman also shared he is currently reviewing SCADA projects punch list.

MAYOR – Nothing at this time.

POLICE CHIEF – Police Chief Gyurina reviewed the January 2023 Police Report.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Tuesday, March 6, 2023. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

ADJOURNMENT --There being no further business the meeting was adjourned at 7:35 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

March 6, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Misty Emick, Eric Greenway, Robert Brown, Chris Lucas and Mark Tillson. Absent: Kaleb Daniels.

The Pledge of Allegiance was observed.

The February 6, 2023 minutes were approved on a motion by Mr. Brown, and second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – Motion by Mr. Lucas to approve the February 2023 treasurer's report, second by Mr. Brown. The motion carried.

NEW BUSINESS –

RESOLUTION 2023-01 APPLICATION TO PENNDOT – TRAFFIC SIGNAL MAINTENANCE APPROVAL
– Council President Mr. Greenway presented Resolution 2023-01 for the Application to PennDOT for Traffic Signal Maintenance for review.

Motion by Mr. Greenway to approve Resolution 2023-01, second by Mrs. Emick. The motion carried.

CAPITAL CAMPAIGN – DONATION REQUEST LETTER-- Council President, Mr. Greenway presented the Capital Campaign Donation Request Letter for review. Council member, Mrs. Emick explained that the letter that was drafted by the Recreation Board, reviewed/edited by Solicitor, Christopher Kenyon will be sent to identified entities about fundraising for the resurfacing of the tennis/basketball courts project. The grant application requires a 15% match of the project and \$10,000 has been raised towards their goal of 30K as per Council member, Mrs. Emick. It was also noted that the Recreation Board has compiled a recommended list of possible donors that the letter can be sent to.

Motion by Mrs. Emick to approve the Capital Campaign Donation Request Letter; second by Mr. Lucas. The motion carried.

BRUSH/RECYCLING OPENING DATE -- Council President Mr. Greenway explained and discussed the opening date of the Montoursville brush/recycling facility.

Motion by Mr. Greenway to approve April 3rd, 2023 as the opening date of the Montoursville Borough brush/recycling facility; second by Mr. Brown. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports February 2023.

RECREATION – Council member Mrs. Emick explained the summer entertainment is actively being scheduled. Council Vice President, Mr. Lucas reviewed and explained Event permits 2023-02, 2023-03, 2023-04 and 2023-05 as presented.

Motion by Mr. Lucas to approve Event permits 2023-02, 2023-03, 2023-04 and 2023-05; second by Mr. Greenway. The motions carried. Council Vice President, Mr. Lucas shared the Great American Park Clean-up is a National Event in Indian Park which will be held on April 15, 2023. He explained if anyone is interested, please reach out to the Recreation Board with any questions and/or donations.

STREETS/WATER – Nothing at this time.

March 6, 2023

MAYOR – Mayor Bagwell questioned signage issues during softball/baseball games. It was noted that advertisement signs are not permitted, but softball jerseys with sponsors names printed on them would not be prohibited.

POLICE CHIEF – Police Chief Gyurina reviewed the February 2023 Police Report.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, April 3, 2023. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

ADJOURNMENT --There being no further business the meeting was adjourned at 7:25 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

April 3, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Misty Emick, Eric Greenway, Robert Brown and Chris Lucas. Absent Mark Tillson and Kaleb Daniels.

The Pledge of Allegiance was observed.

The March 6, 2023 minutes were approved on a motion by Mr. Brown, and second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT –

Motion by Mr. Lucas to approve the March 2023 treasurer's report, second by Mr. Brown. The motion carried.

NEW BUSINESS –

REVIEW – 2022 MUNICIPAL AUDIT & FINANCIAL REPORT -Council President Mr. Greenway presented the 2022 Municipal Audit & Financial Report for review.

Motion by Mr. Greenway to accept the 2022 Municipal Audit & Financial Report; second by Mr. Brown. The motion carried.

COMMUNITY YARD SALE REQUEST -JUNE 2nd & JUNE 3rd, 2023 -Council President, Mr. Greenway presented the request for the Montoursville Borough Community Yard Sale to be held June 2nd & June 3rd, 2023.

Motion by Mrs. Emick to approve the Annual Montoursville Community Yard Sale on June 2nd & June 3rd, 2023; second by Mr. Lucas. The motion carried.

PAYMENT APPLICATION #8 – MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC - \$40,040.34 - Council President, Mr. Greenway presented Payment Application #8 related to the Mechanical & Electrical Improvement to the Waterworks Project.

Motion by Mr. Greenway to approve Payment Application #8 Mechanical & Electrical Improvement to the Waterworks Project to Appellation Construction Services, LLC in the amount of \$40,040.34; second by Mrs. Emick. The motion carried.

CHANGE ORDER #11 – MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT – Council President, Mr. Greenway reviewed and explained Change Order #11 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project. Street and Water Project Coordinator, Mr. Hoffman explained this is the cost for the installation of a valve that was as approved by engineering.

Motion by Mr. Greenway to approve Change Order #11 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project to Appellation Construction Services, LLC in the amount of \$ 12,192.91, second by Mr. Brown. The motion carried.

April 3, 2023

TRAFFIC SIGNAL PROPOSAL –BROAD & WALNUT ST SIGNAL DESIGN –GROVE MILLER

ENGINEERING - Council President, Mr. Greenway presented a proposal from Grove Miller Engineering for the traffic signal design for the intersection at Broad & Walnut Streets. It was explained this cost will be covered by the ARLE Grant.

Motion by Mr. Greenway to approve Grove Miller Engineering Traffic Signal Design Proposal for the Broad & Walnut Street signals in the amount of \$28, 300.00; second by Mr. Brown. The motion carried.

APPLICATION FOR COUNTY AID -Council President, Mr. Greenway presented Application for County Aid for review.

Motion by Mr. Lucas to approve Application for County Aid; second by Mrs. Emick. The motion carried.

AUTHORIZATION LETTER –911 MEMORIAL COALITION RIDE -Council President, Mr. Greenway presented an Authorization Letter for the 911 Memorial Coalition Ride for review.

Motion by Mr. Brown to approve the Authorization Letter for the 911 Memorial Coalition Ride; second by Mrs. Emick. The motion carried.

BRUSH RECYCLING CENTER –SATURDAY OPENING DATES –APRIL 29TH, JUNE 24TH, AUGUST 26TH AND OCTOBER 28TH, 2023 -Council President, Mr. Greenway presented the Saturday opening dates for the brush recycling Center for review.

Motion by Mrs. Emick to approve brush recycling center to be open on Saturday, April 29th, June 24th, August 26th and October 28th, 2023; second by Mr. Brown. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports March 2023.

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permits 2023-06, 2023-07, 2023-08 and 2023-09.

Motion by Mr. Lucas to approve Event Permits 2023-06, 2023-07, 2023-08 and 2023-09, second by Mrs. Emick. The motion carried. Council member, Mrs. Emick announced that the Great American Park Cleanup is on April 15th, 2023 from 9:00AM to 12:00PM. She shared volunteers are to contact the Rec Board/Members via email or Facebook. She also announced that the summer event schedule is almost finalized with an event every two weeks starting with the Montoursville Jazz Band starting out the season with a performance on May 24th. Council member, Mrs. Emick shared Recreation Board member, Nick Hannan did a fantastic job with the scheduling of events.

STREETS/WATER – Street and Water Project Coordinator, Mr. Cliff Hoffman announced that both the brush recycling center and Mill Street are now both open for the season. He noted the water has not been turned on as of date in Indian park but has been turned on for Little League. He noted it was explained to Little League that they would be liable if pipes were to freeze. Council member, Mrs. Emick's questioned if John Hazel Drive is open. Mr. Hoffman shared that it is.

MAYOR – Mayor Bagwell shared he was extremely impressed with all the work done at Memorial Gardens and thanked all those involved. At this time, Memorial Gardens Committee member, Mr. Scott Konkle gave an update on the work completed at the Memorial Gardens. He explained Ettinger's Garden Center cleaned up the flower beds, mulched, cleaned up dead plant/flower/tree limb debris and trimmed roses and went above and beyond the work that was included in their quote. He publicly thanked them for the donation of time and labor. He also shared the grass seed was donated by Konkle's Landscaping. He explained the benches are being refinished and once complete will be reinstalled. Mr. Konkle thanked everyone involved and commented on a great team effort in the perpetual care of the gardens. Mayor Bagwell questioned if a council member has not shown up for several meetings whether it would be permissible to ask said member if their plans would be to continue to serve the community in that position. The Borough solicitor commented that asking said individual is okay, however there is nothing permissible in the Borough Code for the removal of a council member by Borough Council. Mayor Bagwell also discussed signage in Indian Park.

April 3, 2023

He also thanked the Police Department for all the work that they do above and beyond what the public may perceive they do.

POLICE CHIEF – Police Chief Gyurina reviewed the March 2023 Police Report. He discussed parking tickets issued during the previous snowstorm. Chief Gyurina also discussed upcoming spring speeding enforcement.

COUNCIL PERSONS – Council member, Mrs. Emick thanked the National Honors Society Members and Counselors in attendance. Council member, Mr. Brown announced the Konkle Library finished their renovations. He shared a Ribbon Cutting Ceremony and Open House will be held on April 14, 2023 from 9:00am to 2:00pm and encouraged everyone to come check it out. He also stated the library looks very nice, is more functional as well as ADA compliant. He concluded by thanking all those involved or who had given donations towards this cause.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, May 1st 2023. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Fire Chief, Scott Konkle announced the fire department has started a 5-year subscription to “My Safety Location,” which allows the public to subscribe and input information about their households. He explained this allows the fire department to access information about any entered household, within their district, so that they may better serve residents during an emergency event. He also encouraged people/businesses to keep their information updated via the fire company’s Facebook page. Fire Chief Konkle also announced they will be having their live burn at the intersection of Willow and Broad St. on April 29th, 2023, all day. They will have instructors there to assist them in burning/training exercises during this event, with EMS staff on hand. He shared informational letters are being sent out along with a Facebook notification of this event. Total attendance of those expected to be involved in this live burn is around thirty individuals. Fire Chief Konkle concluded stating the Montoursville Fire Department was awarded a \$381,000.00 Recruitment Grant that will allow them to pay for media advertisement, student tuition and staffing calls. He stated that it is a four-year grant with a yearly dollar allotment per year, for which they must meet specific criteria. Council member, Mrs. Emick congratulated Fire Chief Konkle on the awarding of this grant.

ADJOURNMENT --There being no further business the meeting was adjourned at 7:48 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

May 1, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Mr. Lucas at 7:06 PM with the following answering roll call: Misty Emick, Robert Brown and Chris Lucas. Absent - Eric Greenway and Kaleb Daniels.

The Pledge of Allegiance was observed.

The April 3, 2023 minutes were approved on a motion by Mr. Brown, and second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT –

Motion by Mr. Brown to approve the April 2023 treasurer's report, second by Mrs. Emick. The motion carried.

NEW BUSINESS –

2023 JOHN DORIN MUNICIPAL BUILDING RESTROOM, REMOVAL OF ARCHITECTURAL BARRIERS PROJECT CONDITIONALLY AWARD BID PENDING SEDA-COG / DCED REVIEW TO HEPCO CONSTRUCTION INC – Council Vice President, Mr. Lucas presented a bid by HEPCO Construction Inc. in that amount of \$29,434.00 for the 2023 John Dorin Municipal Building Restroom Removal of Architectural Barriers Project pending SEDA-COG/DCED review.

Motion by Mrs. Emick to conditionally approve and award pending SEDA-COG and DCED review of the 2023 John Dorin Municipal Building Restroom Removal of Architectural Barriers Project to HEPCO Construction Inc. in the amount of \$29,434.00; second by Mr. Brown. The motion carried.

2023 MONTOURSVILLE INDIAN PARK SOUTHERN PLAYGROUND REDEVELOPMENT PROJECT- CONCRETE –

Motion by Mr. Lucas to reject all bids for the 2023 Montoursville Indian Park Southern Playground Redevelopment Project-Concrete-PennDOT Class S cement concrete with fiber reinforcement and readvertised for bids; second by Mr. Brown. The motion carried.

2023 MONTOURSVILLE INDIAN PARK SOUTHERN PLAYGROUND REDEVELOPMENT PROJECT- COSTARS- GEORGE ELY & ASSO. EQUIPMENT QUOTE – Council Vice President, Mr. Lucas presented 2023 Montoursville Indian Park Southern Playground Redevelopment Project Quote from COSTARS vendor George Ely & Associates for review.

Motion by Mrs. Emick to approve the purchase of the equipment from the quote for the 2023 Montoursville Indian Park Southern Playground Redevelopment Project from George Ely & Associates through COSTARS in the amount of \$257,977.00 with a possibility of a 5% increase, second by Mr. Lucas. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports April 2023.

RECREATION – Council member, Mrs. Emick reported that the Recreation Board has finalized the 2023 entertainment calendar. She also announced the Great American Park Cleanup day was very successful and they are working towards getting basketball/tennis courts resurfaced. Council Vice President, Mr. Lucas presented the following event permits for approval: Council Vice President, Mr. Lucas reviewed and explained Event permits 2023-10 and 2023-11.

Motion by Mrs. Emick to approve Event Permits 2023-10 and 2023-11, second by Mr. Lucas. The motion carried.

May 1, 2023

STREETS/WATER – Street and Water Project Coordinator, Mr. Cliff Hoffman shared the second bench swing has been installed between the duck and the main pond. He thanked the borough crew and VIP’s for their help with that project. He also explained the water has been connected and on in the park. He shared new trash containers will be replacing the metal trash cans in the park. Council member, Mrs. Emick noted the new parking areas look great. Mr. Hoffman added to this by announcing that signs stating “no parking on grass” will be put in place in the near future. Council Vice President, Mr. Lucas questioned if the Lycoming County Disc Association has been accommodating the Borough’s rules and regulations. Street and Water Project Coordinator, Mr. Hoffman shared that he has been in communication with them and working together with them.

MAYOR – Nothing at this time.

POLICE CHIEF – Mayor Bagwell reviewed the April 2023 Police Report.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday June 5th, 2023. Council Vice President, Mr. Lucas announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Fire Chief, Mr. Scott Konkle announced they had a very successful controlled burn and it proved to be a great training exercise, with only a few minor injuries. He also thanked the community for all their support and donations of food and portable toilets for this event. Council Vice President, Mr. Lucas and Mayor Bagwell expressed how impressive the burn was and thanked those involved for all their hard work in making this event an extremely organized success..

ADJOURNMENT --There being no further business the meeting was adjourned at 7:33 PM on a motion by Mr. Brown, second by Mr. Lucas. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

June 5, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Mr. Greenway at 7:30 PM with the following answering roll call: Misty Emick, Eric Greenway and Robert Brown. Absent – Mark Tillson and Chris Lucas.

The Pledge of Allegiance was observed.

The May 1, 2023 minutes were approved on a motion by Mr. Brown, and second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT –

Motion by Mrs. Emick to approve the May 2023 treasurer’s report, second by Mr. Brown. The motion carried.

NEW BUSINESS –

PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION – FFY 2023 – SEDA-COG – Council President, Mr. Greenway recessed the Council meeting at 7:32 PM and opened the Public Hearing. Ms. Mitzi Long and Ms. Tanya Collins /SEDA COG discussed and reviewed the CDBG Block Grant Application FFY 2023. Ms. Long discussed the program’s history and the anticipated allocation of \$102,870.00 for FFY 2023, noting that 18% goes to SEDACOG for administration. Ms. Long reviewed and discussed eligible activities, the national objectives and fundability requirements, the County’s Fair Housing Notice, Anti displacement Plan, Section 504 Outreach and Section 3 Preference. She reviewed the projects currently underway in the Borough including the removal of architectural barriers to the John Dorin Municipal building project, Homes in Need project, curb cuts project and homeowner’s sidewalk reconstruction project. She reviewed the application schedule and stated project finalization should occur at the Borough Council meeting in August with the Lycoming County Commissioner’s final Public Hearing taking place September 14, 2023. She reviewed the projects currently underway in the Borough including the removal of architectural barriers to the John Dorin Municipal building restroom project, Homes in Need project, and curb cuts project. Discussion and inquiries regarding a potential project took place; the continuation of curb cuts project was presented. At this time, Ms. Long requested any other public comments. Hearing no further comments, Ms. Long closed the FFY 2023 CDBG application process and concluded the public hearing at 7:49PM. Council President, Mr. Greenway reconvened the council meeting at 7:49 PM. Discussion and inquiries regarding potential projects took place which included the continuation of curb cuts project and the Homes in Need project. Ms. McLaughlin continued to address inquiries regarding information presented. She reviewed the potential projects presented; Curb cut project and the Homes in Need project. At this time, Ms. McLaughlin requested any other public comments. Hearing no further comments Ms. McLaughlin closed the FFY 2022 CDBG application process and concluded the public hearing at 7:17 PM. Council President, Mr. Greenway reconvened the council meeting at 7:18 PM.

RESIGNATION ANNOUNCEMENT – BOROUGH COUNCIL MEMBER – 3RD WARD – KALEB DANIELS – **Motion** by Mrs. Emick to accept and approve the resignation of Borough Council member of the 3rd Ward, Mr. Kaleb Daniels as presented, second by Mr. Brown. The motion carried.

2023 MONTOURSVILLE INDIAN PARK SOUTHERN PLAYGROUND REDEVELOPMENT PROJECT- CONCRETE – Council President, Mr. Greenway explained no bids were received at this time, therefore no action would take place.

May 1, 2023

SUBRECIPIENT AGREEMENT CDBG CV 2021- LYCOMING COUNTY AND MONTOURSVILLE BOROUGH –

Motion by Mr. Greenway to approve the Subrecipient Agreement between Montoursville Borough and Lycoming County for CDBG CV 2021 as presented, second by Mr. Brown. The motion carried.

SRO AGREEMENT & EXTENSION LETTER – Council President, Mr. Greenway presented the SRO Agreement and extension letter for review.

Motion by Mr. Greenway to approve SRO Agreement & Extension Letter as presented, second by Mrs. Emick. Council member, Mrs. Emick expressed her thanks and appreciation to SRO Officer, Marc Storms for all the work that he does. The motion carried.

DONATION – MONTOURSVILLE KIWANIS CLUB, MASD KEY CLUB, MCCALL MIDDLE SCHOOL BUILDERS CLUB– LITTLE FREE LIBRARY – Council President, Mr. Greenway presented the donation application for review.

Motion by Mrs. Emick to approve the donation application from the Montoursville Kiwanis Club, MASD Key and McCall Middle School Builders Club for the Little Free Library to be installed at the Broad Street Mini Park, second by Mr. Brown. The motion carried. Council member, Mrs. Emick thanked all clubs for their generous donation.

AUTHORIZE BOROUGH SOLICITOR TO ADVERTISE – DRAFT ORDINANCE #493 AMENDING SECTION 150-52, ARTICLE III, PARKING REGULATIONS –

Motion by Mr. Brown to approve the Borough Solicitor to advertise draft Ordinance #493 amending Section 150-52, Article III, Parking regulations, second by Mr. Greenway. The motion carried.

AUTHORIZE WATER ENGINEER., LEVINE ENGINEERING TO APPLY TO THE COUNTY’S COMPETITIVE ARPA GRANT –

Motion by Mr. Greenway to approve and authorize Borough Water Engineer, Mr. Tom Levine, Levine Engineering to apply to Lycoming County’ Competitive ARPA grant, second by Mr. Brown. Council President, Mr. Greenway noted the grant application will be intended to be used for water infrastructure. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports May 2023.

RECREATION – Council member, Mrs. Emick reviewed the Recreation Board May meeting minutes. She shared the first event of the year Jazz in the Park Concert performance by the MASD Middle and High School Jazz band was very well attended, noting there will be events taking place every two weeks. She explained the next event will be a Movie in the Park on June 9th, and announced the movie that will be playing is “Rookie of the Year”. Council member, Mrs. Emick reviewed and explained Event permits 2023-12 and 2023-13.

Motion by Mrs. Emick to approve Event Permits 2023-12 and 2023-13 as presented, second by Mr. Brown. The motion carried.

STREETS/WATER – Nothing at this time.

MAYOR – Mayor Bagwell requested Council to consider possibly adding a Flagpole in the Broad Street Mini Park along with the possibility of adding bunting on the Pavilions and Gazebos in Indian Park. He feels it would make a nice impression. He also discussed his concern over safety issues presented by the annual Community Yard Sale, noting due to the large size of the event, it has created many issues. Chief Gyurina commented there were multiple parking issues during the event along with signs remaining all around town which pose issues that negatively impact how safe this event is for all involved. It was shared the possibility that the rules and regulations regarding yard sales be presented to the organizer to be shared with all that participate might help.

May 1, 2023

Chief Gyurina commented that there were multiple parking issues during the event and signs left up all around town which pose issues that negatively impact how safe this event is for all involved. The Chief also brought up that all residents should be given a copy of the borough yard sale rules/regulations for this community event.

POLICE CHIEF – Police Chief Gyurina reviewed the May 2023 Police Report. He also noted that he was happy to see the draft parking ordinance moving forward.

COUNCIL PERSONS – Council member, Mr. Brown publicly thanked Kaleb Daniels for his time and service as the elected official council member of the 3rd Ward.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday July 10th, 2023. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Fire Chief, Mr. Scott Konkle explained the four-year grant program that will kick off June 6th, 2023. It involves credit stipends and tuition allocation, among other benefits for which the firefighters must meet certain criteria. Residents, Mrs. Julie Quick, 1205 Pine St and Andrea Tira, 708 Broad St. representing the Kiwanis & Club's questioned if the Borough would be willing to install the post for the Little Free Library located in the Broad St Mini Park. The Borough Secretary shared that would not be an issue. She instructed them to drop the post off at the Borough office so that the Borough staff could install.

ADJOURNMENT --There being no further business the meeting was adjourned at 8:15 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

July 10, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Mr. Greenway at 7:30 PM with the following answering roll call: Misty Emick, Eric Greenway, Chris Lucas and Robert Brown. Absent – Mark Tillson.

The Pledge of Allegiance was observed.

President Eric Greenway announced that an executive session took place prior to the council meeting to discuss legal/personnel issues.

The June 5, 2023 minutes were approved on a motion by Mr. Brown, and second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT –

Motion by Mr. Lucas to approve the June 2023 treasurer’s report, second by Mrs. Emick. The motion carried.

NEW BUSINESS –

APPOINTMENT – BOROUGH COUNCIL MEMBER – 3RD WARD – Council President, Mr. Greenway presented two letters of interest for the appointment of 3rd Ward Council seat through December 2023 vacated by the resignation of former Council member, Kaleb Daniels. Residents, Mrs. Tina M. Kline and Mrs. Julie Quick submitted the letters of interest. Council President, Mr. Greenway requested a roll call vote.

Motion by Mr. Greenway for a roll call vote to appoint either resident, Mrs. Tina Kline or Mrs. Julie Quick as Council member of the 3rd Ward filling the vacated term through December 2023, second by Mr. Brown.

The roll call vote was as follows:

Mrs. Tina M. Kline

Yeas

Nays

Eric Greenway
Christopher Lucas
Robert Brown

Misty Emick

Mrs. Julie Quick

Yeas

Nays

Misty Emick

Eric Greenway
Christopher Lucas
Robert Brown

The motion carried. Council President, Mr. Greenway thanked both Mrs. Kline and Mrs. Quick for their interest in serving their community and welcomed Mrs. Kline as a Borough Council member.

PLANNING & ZONING – Central Keystone COG Reports June 2023.

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permits 2023-14, 2023-15 and 2023-17.

Motion by Mr. Lucas to approve Event Permits 2023-14, 2023-15 and 2023-17 as presented, second by Mrs. Emick. The motion carried. Council Vice President, Mr. Lucas noted that we had received a tentative deliver date for the new playground equipment as sometime in September barring any additional delays; the site work will take place prior to the delivery of the equipment. Council member, Mrs. Emick shared upcoming events; Cass & the Bailout Crew will be performing on July 21st and the Movie in the Park – Super Mario Brothers is scheduled for August 18th

July 10, 2023

STREETS/WATER – Street & Water Project Coordinator, Mr. Cliff Hoffman reported the Cherry Street water line replacement is almost complete and the hand wash stations are being installed at the pavilions. He questioned Council on their intentions on the replacement of the tree in front of the Borough building that had been damaged from an accident. Council agreed and instructed Mr. Hoffman to add stone and replace the tree if needed, making the area look nice possibly with smaller green bushes and flowering bushes.

MAYOR – Mayor Bagwell thanked Mrs. Julie Quick for her interest in serving on Council, noting it is exceedingly difficult to find volunteers, yet alone two extraordinary individuals applying for the same position, which is fantastic. He again thanked both Julie and Tina for their interest.

POLICE CHIEF – nothing at this time.

COUNCIL PERSONS – Council Vice President, Mr. Lucas concurred with Mayor Bagwell regarding both Mrs. Quick and Mrs. Kline and thanked them both for their interest. He shared he would hope they would maintain their interest as there is an upcoming election in the fall, noting there is always a need for people who would like to make a difference.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, August 7th, 2023.

VISITOR AND PUBLIC COMMENTS – Resident, Mrs. Deborah Brown 1201 Cherry St. commented there is a lot of positive feedback on Facebook regarding the disc golf course located in Indian Park, along with the dog park located on Mill St. Fire Chief, Mr. Scott Konkle gave an update on the improvements to the Memorial Garden, noting Dincher and Dincher gave a great price and trimmed the trees, and with that being done the project is complete. He noted there is approximately \$40,000.00 remaining in the perpetual care fund. Council member, Mr. Brown questioned if the remaining monies in the perpetual care fund would be enough for the maintenance. Fire Chief Konkle shared the funds should last for the next 15-20 years. It was noted the garden looks beautiful. Council agreed. Council President, Mr. Greenway questioned if there were any plans to have ceremony on July 17th. Fire Chief Konkle explained that they had discussed this with many individuals and most agree that has been 26 years; they would prefer something possibly at the 30/ 35-year mark, not yearly. Fire Chief Konkle reviewed Willing Hand Hose May/June Emergency call report. He then presented Council President, Mr. Greenway with a letter requesting a future meeting with Borough Council. He shared his reason for such a request was financing moving forward, noting many local fire companies are becoming paid as manpower is an issue. Fire Chief Konkle expressed his thanks for Borough Council's support.

ADJOURNMENT --There being no further business the meeting was adjourned at 7:25 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

August 7, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Tina Kline, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown.

The Pledge of Allegiance was observed.

The July 10, 2023 minutes were approved on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Lucas to approve July 2023 treasurer's report, second by Mr. Greenway. The motion carried.

NEW BUSINESS –

CDBG PROJECT REVIEW AND FINALIZATION FFY 2023 – Council President, Mr. Greenway presented the CDBG Project Review and Finalization FFY 2023 for review. The

Motion by Mr. Greenway to approve the CDBG Project Review and Finalization FFY 2023 project to allocate \$86,002.00 in the Curb Cut Phase V project and \$16,900.00 for the administration as presented; second by Mr. Brown. The motion carried.

MONTOURSVILLE BOROUGH WATERWORKS DROUGHT & WATER EMERGENCY REVISED PLAN – Council President, Mr. Greenway presented Montoursville Borough Waterworks Drought & Water Emergency Revised Plan for review.

Motion by Mr. Greenway to approve the Montoursville Borough Waterworks Drought & Water Emergency Revised Plan as presented; second by Mrs. Kline. The motion carried.

PAYMENT APPLICATION #9 FINAL –MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT –APPELLATION CONSTRUCTION SERVICES, LLC. – Council President, Mr. Greenway presented Payment Application #9 Final related to the Mechanical & Electrical Improvement to the Waterworks Project.

Motion by Mr. Brown to approve Payment Application #9 Final related to the Mechanical & Electrical Improvement to the Waterworks Project to Appellation Construction Services, LLC in the amount of \$25,452.91, second by Mr. Greenway. The motion carried.

AUTHORIZE BOROUGH WATER ENGINEER TO PREPARE AND ADVERTISE BID DOCUMENTS – WELL #3 CLEANING & CONVERSION –

Motion by Mr. Greenway to approve the authorization for the Borough Water Engineer, Mr. Tom Levine, Levine Engineering, to prepare and advertise bid documents for Well #3 Cleaning & Conversion project, second by Mr. Brown. The motion carried.

DONATION –MONTOURSVILLE ROTARY CLUB PRESIDENTS PROJECT –PARK BENCH

SWING – Council President, Mr. Greenway presented the donation application for review. The type of bench swing and location was reviewed.

Motion by Mrs. Emick to approve the donation application from the Montoursville Rotary Club Presidents Project for a park bench swing to be installed in Indian Park as presented; second by Mr. Lucas. The motion carried.

DONATION –MONTOURSVILLE VIP'S –SIGN –Council President, Mr. Greenway presented the donation application for review. VIP member, Mr. Robert Weaver shared that Mr. John Hunsinger's has been a VIP member

since 1995 and is the longest standing member within the VIP group. Their donation request is to honor his dedication as a Volunteer in Indian Park. He explained that Mr. Hunsinger is moving to New York state to be closer to his daughter.

Motion by Mr. Greenway to approve the donation application for a sign honoring Mr. Hunsinger's dedication to volunteering in Indian Park., second by Mrs. Emick. The motion carried.

ORDINANCE #493 –AMENDING SECTION 150-52, ARTICLE III, PARKING REGULATIONS–Council President, Mr. Greenway presented Ordinance #493 amending section 150-52, Article III, Parking Regulations for review.

Motion by Mr. Greenway to approve Ordinance #493 amending Section 150-52, Article III, Parking Regulations as presented, second by Mr. Brown. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports July 2023.

RECREATION – Council Vice President, Mr. Lucas inquired on the status of the new playground equipment. At this time, it was noted there is not a hard scheduled date for the installation until the equipment is delivered. Council was also notified that long time Recreation Board member, Mrs. Marian Harris's has submitted her letter of resignation taking place immediately from the Recreation Board. Council member, Mrs. Emick gave update on the next scheduled performances in Indian park noting that the Uptown Music Collective will be performing on 8/11/23 at 6:00PM and the next movie "Super Mario Brothers" will be shown on 8/18/23. At this time, a discussion took place regarding drainage issues near Pavilion 4, and the possibility of utilizing an alternate location for future events. Council Vice President, Mr. Lucas reviewed and explained Event permits 2023-18, 2023-19, 2023-20, 2023-21 and 2023-22.

Motion by Mr. Lucas to approve Event Permits 2023-18,2023-19,2023-20,2023-21 and 2023-12 as presented, second by Mrs. Emick. The motion carried.

STREETS/WATER – Street & Water Project Coordinator, Mr. Hoffman questioned the status of the hiring of additional personnel replacing those who have retired. He shared that it is getting difficult managing the maintenance required in the Borough without having the manpower to do it.

MAYOR – Mayor Bagwell shared that National Night Out was very successful with a huge attendance. He also announced that there will be no more impromptu parades and any scheduled parades will need to go through the proper permitting procedures/channels. He explained this has to do with insurance/liability issues, the fact that the fire company will no longer participate and that the police department cannot get the needed staffing on such short notice in order to ensure safety for the community and all those involved in an impromptu parade. Mayor Bagwell did reiterate that planned parades, with proper permits, council approval and the ultimate approval/stamp of safety from the Mayor and/or Chief Gyurina. He also discussed the possibility of an alternative to fast track an event, but it ultimately depends on the safety factor and requires further discussion, to clearly define parameters in order to amend the ordinance.

POLICE CHIEF – Chief Gyurina reviewed the July 2023 police report. He also reported that National Night Out was very successful with great weather. He thanked Wal-Mart for their generous donation of food for this event. Chief Gyurina also shared the posting of pavilion reservations is helpful to the police when/if an issue arises.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, September 11, 2023. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

There being no further business the meeting was adjourned at 8:09 PM on a motion by Mr. Lucas, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

MINUTES OF THE BOROUGH OF MONTOURSVILLE

September 11, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Tina Kline, Misty Emick, Eric Greenway, Chris Lucas and Robert Brown. Absent – Mark Tillson

The Pledge of Allegiance was observed.

The August 7, 2023 minutes were approved on a motion by Mr. Brown, second by Mrs. Kline. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Lucas to approve August 2023 treasurer's report, second by Mrs. Emick. The motion carried.

NEW BUSINESS –

RESIGNATION ANNOUNCEMENT – RECREATION BOARD MEMBER – MARIAN HARRIS –

Motion by Mr. Lucas to accept and approve the resignation of Recreation Board member, Mrs. Marian Harris as presented, second by Mrs. Kline. Council member, Mrs. Kline publicly thanked Mrs. Harris for her many years of service to the Borough. The motion carried.

2024 POLICE AND NUU PENSION MMO – Council President, Mr. Greenway presented the annual 2024 Police and NUU Pension MMO for review.

Motion by Mr. Greenway to approve the 2024 Police and NUU Pension MMO as presented; second by Mrs. Emick. The motion carried.

DONATION – MAHS STUDENTS – ANNA BAYLOR, MARY KEETH & HOLDEN FLEMING- AED &

SECURED HEATED CABINET – Council President presented the donation application for review. Willing Hand Hose Co. #1, Deputy Fire Chief, Jeff Hutchins presented the donation request of an AED in a secure/heated cabinet to be installed on Indian Park's Pavilion #2 on behalf of the Montoursville Area High School Students Anna Baylor, Mary Keeth & Holden Fleming. He explained the students were selected to attend the Penn College of Technology Youth Leadership program. The students designed and presented a project regarding social change. Their project was one of three selected by Penn College of Technology and will receive a grant in the amount of \$525.00 toward their project. He shared that the students will work to fund raise and secure the additional funding needed. In the interim, the Willing Hand Hose Co. #1 has agreed to assist and fund the project to keep it moving. He shared moving forward Willing Hand Hose Co. #1 has agreed to monitor expiration dates and the annual maintenance of the AED. Council member, Mrs. Emick gave accolades to the involved students as she has worked with them in the high school, noting that they are wonderful students and did a great job on this project. Council members agreed with Council member, Mrs. Emick and thanked the students for their generous donation.

Motion by Mrs. Emick to accept and approve the donation application from the Montoursville Area High School Students, Anna Baylor, Mary Keeth and Holden Fleming for an AED and secure/heated cabinet to be installed at Pavilion #2 in Indian Park, second by Mrs. Kline. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports August 2023

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permit 2023-23.

Motion by Mr. Lucas to approve Event Permit 2023-23 as presented, second by Mr. Brown. The motion carried. Council member, Mrs. Emick shared some Events including the upcoming Kiwanis Annual Fall Festival taking place in Indian Park the weekend of September 22nd and the upcoming Pumpkin Decorating contest. She noted the Recreation Board 2023 summer events were well attended.

STREETS/WATER – Street & Water Project Coordinator, Mr. Hoffman shared his report, which includes the installation of the donated bench swing in Indian Park and the anticipated leaf collection season. He noted the site preparation for the installation of the new playground equipment, anticipated to be installed in November, will start at the beginning of October.

POLICE CHIEF – Chief Gyurina reviewed the August 2023 police report. He noted two particular incidents; one involving illegal alien's regarding a theft at Wal-Mart and deportation by ICE and another arrest concerning a waterfowl attack that occurred in Indian park.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, October 2, 2023. Halloween will be held Tuesday, October 31, 2022 from 6:00PM to 8:00PM Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal/personnel matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

There being no further business the meeting was adjourned at 7:19 PM on a motion by Mr. Brown, second by Mr. Greenway. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

October 2, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Tina Kline, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown.

The Pledge of Allegiance was observed.

The September 11, 2023 minutes were approved on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at is time

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Lucas to approve September 2023 treasurer's report, second by Mrs. Kline. The motion carried.

NEW BUSINESS –

2023 MONTOURSVILLE BOROUGH WELL NO. 3 REPLACEMENT PROJECT BID CONDITIONALLY AWARD PENDING SOLICITOR REVIEW – Council President, Mr. Greenway presented a bid by Layne Christensen Co. in the amount of \$ 97,850.00 for the 2023 Montoursville Borough Well No. 3 Replacement Project for review.

Motion by Mr. Greenway to conditionally approve and award pending the Solicitor review of the 2023 Montoursville Borough Well No. 3 Replacement Project Bid to Layne Christensen Co. in the amount of \$97,850.00; second by Mrs. Kline. The motion carried.

CAMBRIA SYSTEMS, INC – SCADA MAINTENANCE – Council President, Mr. Greenway presented a quote from Cambria Systems, Inc for the maintenance of the SCADA system. Street and Water Project Coordinator, Mr. Hoffman explained the maintenance is for additional items not part of the original scope of the project.

Motion by Council President Mr. Greenway to approve Cambria Systems, Inc for maintenance of the SCADA as presented in the amount of \$7,900.00; second by Mr. Brown. The motion carried.

EMPLOYMENT – PART TIME LABORER – DEREK UMSTEAD – Council President, Mr. Greenway presented employment of part time Laborer, Derek Umstead for review. Council member's, Mrs. Emick and Mr. Lucas shared one reason Council's decision to hire a part time employee is so they would have an individual on duty on Saturday's in the park. It was also noted that his hours of employment must stay under a certain threshold however the days/hours worked would ultimately be the responsibility of Street & Water Project Coordinator, Mr. Hoffman.

Motion by Mrs. Emick to approve the employment of Derek Umstead for the position of a part time Laborer, second by Mrs. Kline. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports 2023.

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permits 2023-24 and 2023-25. **Motion** by Mr. Lucas to approve Event Permits 2023-24 and 2023-25 as presented, second by Mrs. Emick.

The motion carried. Council member, Mrs. Emick initiated discussion surrounding upcoming event permit fees and waiving the event permit fee for the high school for the Homecoming parade. It was also noted the event permit fee for the Varsity Club bonfire will be required with the request that the fee be sent directly as a donation to Willing Hand Hose Co. Council Vice President, Mr. Lucas amended his motion to approve Event permit 2023-24 with the event fee waived and Event permit 2023-24 with the request that the event fee be sent as a donation to Willing Hand Hose Co., seconded by Mrs. Emick. Council President, Mr. Greenway noted waiving fee's is a slippery slope to go down. The motion carried. Council member, Mrs. Emick stated this year's Fall Festival was very successful and was a great community event. She continued announcing the pumpkin decorating contest kicks off on October 11th, 2023 with the

pumpkins being displayed at the library. She stated the pumpkins are available for pick-up at the borough office during normal business hours. She closed by thanking Street and Water Project Coordinator, Mr. Hoffman and the Kiwanis for making the fall festival such a success.

STREETS/WATER – Street and Water Project Coordinator, Mr. Hoffman explained that upon investigation Borough Engineer, Mr. Todd Pysker does not recommend the repurposing of the fire truck or the swings due to liability issues surrounding material integrity and will not sign off on it. Mr. Hoffman questioned council s to where they would like both structures to be taken once removed and after lengthy discussion it was decided that the firetruck will be offered to the Montoursville Historical Society.

MAYOR – Mayor Bagwell questioned the status of how to handle impromptu parades. Solicitor, Chris Kenyon shared he is working on it.

POLICE CHIEF – Chief Gyurina reviewed the September 2023 police report. He shared that there are several homeless people in wandering in the park and verified it permissible to have them removed from the park. Council member, Mr. Tillson questioned why an SRO officer is needed at the school if they have security guards. Chief Gyurina responded that the armed security does not have arresting power. He also shared that his SRO officer handles all the truancy as well, which security officers cannot do.

COUNCIL PERSONS – Council member, Mr. Lucas addressed frustration with the delayed/slow progress of the PennDOT project on Broad St. Council member, Mr. Brown announced that the backhoe that was ordered last fall has been delivered. He also noted work on the 2024 budget is on-going.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, November 13th, 2023. Halloween will be held Tuesday, October 31, 2023 from 6:00PM to 8:00PM and leaf collection will begin in the next few weeks.

VISITOR AND PUBLIC COMMENTS – Ms. Tammy Morgan, at 721 Weldon St., questioned if the borough permits fire pits/burners. It was explained to her that it is type dependent and Codes is the authority on this matter.

There being no further business the meeting was adjourned at 7:47 PM on a motion by Mr. Brown, second by Mr. Lucas. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

November 13, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Tina Kline, Misty Emick, Eric Greenway, Chris Lucas, Robert Brown. Absent – Mark Tillson

The Pledge of Allegiance was observed.

The October 2, 2023 minutes were approved on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at is time

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Lucas to approve October 2023 treasurer’s report, second by Mr. Brown. The motion carried.

NEW BUSINESS –

AUTHORIZATION TO ADVERTISE 2024 BUDGET – Council President, Mr. Greenway presented a request to advertise 2024 Budget. Finance Committee Chairman, Mr. Robert Brown reviewed and explained the balanced 2024 Budget. He explained the proposed budgets; the General Fund \$2,773,827.50, the Water Fund \$916,200.00, and the Highway Aid Fund \$192,105.00; all with no tax increase. He shared the budgets are available for inspection at the Borough office.

Motion by Mr. Brown t to advertise the 2024 budget as presented; second by Mrs. Emick. Fire Chief, Scott Konkle requested a meeting to discuss future funding. The motion carried.

ORDINANCE #494 – AMENDING CHAPTER 25 “PENSIONS”, ARTICLE I, BOROUGH OF MONTOURSVILLE POLICE PENSION PLAN, TO PROVIDE FOR AN EARLY RETIREMENT BENEFIT

– Council President, Mr. Greenway presented Ordinance #494, amending Chapter 25” Pensions” for review.

Motion by Council President Mr. Greenway to approve Ordinance # 494 as presented; second by Mr. Brown. The motion carried.

PROPOSAL FOR PROFESSIONAL SERVICE – LEVINE ENGINEERING – WATER SYSTEM – NEW FINISHED WATER RESERVOIR – Council President, Mr. Greenway presented the proposal for professional service for Levine Engineering for the Water System – New Finished Water Reservoir for review. Borough Water Engineer, Tom Levine/Levine Engineering explained the scope of work and the need to stay on schedule as per the grant requirements.

Motion by Mr. Greenway to approve the proposal from Levine Engineering for Professional Service for the Water Systems New Finished Water Reservoir in the amount not to exceed \$350,000.00, second by Mrs. Kline. Council member, Mrs. Emick questioned the cost of the overall project and where the additional funding would be attained. Council President, Mr. Greenway explained it had been discussed as part of the approved grant application and will be funded by a variety of ways; funding from the Water Capital Improvement fund, a water rate increase and/or loan. Council Vice President, Mr. Lucas questioned if there is a not to exceed figure on the proposal. Borough Water Engineer, Mr. Tom Levine shared that there is. A discussion ensued amongst council members regarding the proposal cost, project cost and rate increase. Council member, Mrs. Emick and Vice President, Mr. Lucas shared they did not feel they had enough information regarding the overall project to make this decision this evening. Council President, Mr. Greenway explained the project, noting the Street and Water Committee and Chairman, Mr. Tillson have been working on this with Borough Water Engineer, Mr. Levine for many months. Borough Water Engineer, Mr. Levine shared the current reservoir is in need of painting. Council member, Mr. Brown questioned how often does a reservoir need painted. Borough Water Engineer, Mr. Levine stated every 12 – 15 years a reservoir should be painted. At this time Council President, Mr. Greenway requested a vote. Council member, Mrs. Kline at this time requested a roll call vote.

Yeas

Nays

Tina Kline

Misty Emick

Eric Greenway

Christopher Lucas

Robert Brown

The motion carried.

AMENDMENT TO SUBRECIPIENT AGREEMENT – COUNTY OF LYCOMING & MONTOURSVILLE BOROUGH –GRANT—INDIAN PARK TIME EXTENSION – Council President, Mr. Greenway presented Amendment to Subrecipient Agreement between the County of Lycoming & Montoursville Borough for the Indian Park grant for a time extension for review.

Motion by Mrs. Emick to approve the Amendment to Subrecipient Agreement between the County of Lycoming & Montoursville Borough requesting a time extension as presented; second by Mr. Greenway. The motion carried.

AUTHORIZATION TO ADVERTISE MOWING BID– Council President, Mr. Greenway presented a request to advertise the Mowing Bid for review.

Motion by Mr. Greenway to approve the advertisement for the Mowing Bid as presented; second by Mr. Brown. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports 2023.

RECREATION – Council member, Mrs. Emick shared the installation of the new playground equipment is underway with great anticipation. She also shared this year’s pumpkin decorating contest was a huge success.

STREETS/WATER – Street and Water Project Coordinator, Mr. Hoffman shared the leaf collection is still ongoing, the playground installation is moving along. He also noted he is very pleased with the new part-time employee and would like him to become a full-time employee in the future.

MAYOR – nothing at this time.

POLICE CHIEF – Chief Gyurina reviewed the October 2023 police report. He also shared information regarding the stolen ambulance incident.

COUNCIL PERSONS – Council member, Mr. Brown shared information regarding the annual lighting of Mayor Dorin’s Christmas Tree. It was noted that Mayor Dorin shared the lights were tentatively to being hung on Friday, November 17th by his volunteers.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, December 4th, 2023. The brush recycling area will be closed December 1st, 2023 at 4:00PM.. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Fire Chief., Mr. Scott Konkle reported Willing Hand Hose responded to 68 calls. He also shared that they had secured a grant for the purchase of a utility vehicle and the Flight 800 memorial park leaves were collected. Resident, Mr. Bill Ruffing, 329 Arch St. thanked Council for all that they do; he also noted the abundance of bicycle thefts taking place and would like the community to be on the lookout. He also expressed his concern for pan handling taking place. Chief Gyurnia stated unfortunately there is not much that they can do to have them removed. Council member, Mrs. Emick questioned Mayor Bagwell if the Police Department would be doing a Holiday Lighting/Decoration contest. Mayor Bagwell shared they will be doing the contest again this year.

There being no further business the meeting was adjourned at 7:55 PM on a motion by Mr. Greenway second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

December 4, 2023

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Tina Kline, Eric Greenway, and Chris Lucas. Absent – Misty Emick & Robert Brown

The Pledge of Allegiance was observed.

The November 13, 2023 minutes were approved on a motion by Mrs. Kline, second by Mr. Greenway. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at is time

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Lucas to approve November 2023 treasurer’s report, second by Mrs. Kline. The motion carried.

NEW BUSINESS –

2024 MOWING AND LANDSCAPE MAINTENANCE BID – Council President, Mr. Greenway presented a bid by Young’s Property Maintenance, LLC in that amount of \$72,000.00 for the 2024 Mowing and Landscape Maintenance bid for review.

Motion by Mr. Greenway to approve and award the 2024 Mowing and Landscape Maintenance bid to Young’s Property Maintenance, LLC in the amount of \$72,000.00; second by Mrs. Kline The motion carried.

2024 BUDGET – Council President, Mr. Greenway presented the 2024 Budget. He noted all budgets are balanced, General Fund \$2,773,827.50, the Water Fund \$916,200.00, and the Highway Aid Fund \$192,105.00; all with no tax increase.

Motion by Mr. Greenway to approve the 2024 budget as presented; second by Mrs. Kline. The motion carried.

MONTOURSVILLE BOROUGH PERSONNEL 2024 WAGES – Council President, Mr. Greenway presented the Borough of Montoursville Personnel 2024 Wages for review.

Motion by Mr. Lucas to approve the Borough of Montoursville Personnel 2024 Wage as presented with a 3% increase, second by Mr. Greenway. The motion carried.

2024 MEETING SCHEDULE NOTICE – Council President, Mr. Greenway presented the 2024 meeting schedule notice for review.

Motion by Mr. Greenway to approve the 2024 Meeting Schedule Notice as presented, second by Mr. Lucas. The motion carried.

RESOLUTION 2023-02 – ELIMINATING POLICE PAYMENTS INTO THE POLICE PENSION FUND FOR 2024 - Council President, Mr. Greenway presented Resolution 2023-02 eliminating police payments into the police pension fund for review.

Motion by Mr. Greenway to approve Resolution 2023-02 Eliminating Police Payments into the Police Pension Fund for 2024 as presented, second by Mrs. Kline. The motion carried.

RESOLUTION 2023-03 – AUTHORIZING THE BOROUGH SECREARY TO DISPOSE OF CERTAIN PUBLIC RECORDS IN ACCORDANCE WITH SCHEDULES APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE – Council President, Mr. Greenway presented Resolution 2023-03 for review.

Motion by Mr. Greenway to approve Resolution 2023-03 authorizing the Borough Secretary to dispose of certain public records in accordance with schedules approved by the Local Government Records Committee, second by Mr. Lucas. The motion carried.

RESOLUTION 2023 – 04 – AUTHORIZING THE SALE OF CHEVROLET IMPALA – Council President, Mr. Greenway presented Resolution 2023-04 for review.

Motion by Mr. Greenway to approve Resolution 2023-04 approving the donation of the proceeds from the sale of Chevrolet Impala donated to the Willing Hand Hose Company, second by Mrs. Kline. The motion carried.

RESOLUTION 2023 – 05 – FIRE POLICE & EVENTS – Council President, Mr. Greenway presented Resolution 2023-05 for review. It was noted this resolution appoints and authorizes the Willing Hand Hose fire police to serve events on an annual basis.

Motion by Mr. Lucas to approve Resolution 2023-05 appointed and authorizing the Willing Hand Hose fire police to serve events on an annual basis, second by Mr. Greenway. The motion carried.

CHANGE ORDER #1 – JOHN DORIN MUNICIPAL BUILDING RESTROOM RAB PROJECT – Council President, Mr. Greenway reviewed and explained Change Order #1 for the John Doring Municipal Building Restroom RAB Project. It was noted this for the cost and installation of the automated handicap faucets.

Motion by Mr. Greenway to approve Change Order #1 for the John Dorin Municipal Building Restroom RAB Project to Hepco Construction, LLC in the amount of \$ 4,215.06, second by Mrs. Kline. The motion carried.

AMENDMENT #2 TO SUBRECIPIENT AGREEMENT – CDBG FFY 2019 – TIME EXTENSION – Council President, Mr. Greenway presented Amendment #2 to Subrecipient Agreement for the CDBG FFY 2019 grant requesting a time extension for review.

Motion by Mrs. Kline to approve Amendment #2 to Subrecipient Agreement for the CDBG FFY 2019 grant requesting a time extension as presented, second by Mr. Lucas. The motion carried.

AMENDMENT #1 TO SUBRECIPIENT AGREEMENT - MONTOURSVILLE – LYCOMING COUNTY – COVID FUNDS – BUDGET AND PROJECT AMENDMENT - Council President, Mr. Greenway presented Amendment #1 to Subrecipient Agreement between Montoursville Borough and Lycoming County for COVID funds amending the Budget and Project for review.

Motion by Mr. Greenway to approve Amendment #1 to Subrecipient Agreement between Montoursville Borough and Lycoming County for the COVID funds grant amending the Budget and Project as presented, second by Mrs. Kline. The motion carried.

USDA – APHIS – WILDLIFE SERVICE REQUEST FOR POTENTIAL SAMPLING SITE – INDIAN PARK POND – Council President, Mr. Greenway presented a request of USDA – APHIS to conduct sample testing of waterfowl at Indian Park Pond for review.

Motion by Mr. Greenway to approve the request from USDA – APHIS Wildlife Service for the use of Indian Park Pond as a sampling site, second by Mr. Lucas. The motion carried.

PURCHASE (4) DELL LATITUDE 5430 RUGGED LAPTOPS NOT TO EXCEED \$12,000.00 AND (1) DELL POWEREDGE T350 SERVER NOT TO EXCEED \$8,000.00 – Council President, Mr. Greenway presented a request to purchase (4) Dell Laptops and (1) Dell Server for review.

Motion by Mr. Greenway to approve the purchase of (4) Dell Latitude 5430 Rugged Laptops not to exceed \$12,000.00 and the purchase of (1) Dell PowerEdge T350 Server not to exceed \$8,000.00, second by Mrs. Kline. Chief Gyurina explained his request for the purchase. Council member, Mrs. Kline questioned the funding in the budget. Chief Gyurina stated that funding is available. The motion carried.

WATER RATES – Council President, Mr. Greenway presented the Street and Water Committee’s recommendation for the water rate increase for review. It was explained the new minimum rate 0 to 3,000 gallons will be \$40.00 per quarter, +3,000 gallons will be billed at \$10.00 per 1,000 gallons per quarter.

Motion by Mr. Greenway to approve the Street and Water Committee's recommendation for the water rate increase as presented, second by Mrs. Kline.

PLANNING & ZONING – Central Keystone COG Reports 2023.

RECREATION – Council Vice President, Mr. Lucas gave update on the new playground, noting it is getting very close to completion.

STREETS/WATER – Street and Water Coordinator, Mr. Hoffman stated that leaf pick up is ongoing and leaves may be dumped at the brush pile.

MAYOR – Mayor Bagwell shared talks are ongoing regarding the future of Mayor Dorin's Christmas Tree Lighting ceremony. He explained American Legion Post 104, Mayor Dorin and Hutchinson will be involved making it a bigger event in the years to come. He also mentioned how wonderful Deputy Police Chief Bentley's interaction with the public was while collecting pet food and supplies for the SPCA at the Montoursville Weis store.

POLICE CHIEF – Chief Gyurina reviewed the November 2023 police report; He also commented on how amazing Police Secretary, Kathy Sampsell did with the giving tree and how many families she helped on behalf of the police department.

COUNCIL PERSONS – Council Vice President, Mr. Lucas wished everyone a Merry Christmas on behalf of the Borough Council.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held at 7:00 PM Tuesday January 2nd, 2024.

VISITOR AND PUBLIC COMMENTS

There being no further business the meeting was adjourned at 7:44 PM on a motion by Mr. Greenway, second by Mr. Lucas. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary