

AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
REORGANIZATION MEETING  
January 3, 2023 7:00PM

**DRAFT**

*ROLL CALL*

*MOMENT OF SILENCE* - In observance of the passing of Judith Gyurina, Mother of Police Chief, Jeffrey Gyurina

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the December 5, 2022 Minutes

*VISITORS AND PUBLIC COMMENT for AGENDA ITEMS* –

*TREASURERS REPORT / BOROUGH BILLS* – review of December, 2022

*REAPPOINTMENTS/APPOINTMENTS:*

*SECRETARY/TREASURER/OPEN RECORDS OFFICER/LST TAX COLLECTOR*– Ginny Gardner

*STREET & WATER PROJECT COORDINATOR* – Cliff Hoffman

*BOROUGH SOLICITOR* – McCormick Law Firm

*BOROUGH ENGINEER* – Pysher & Associates

*Levine Engineering, LLC*

*Larson Design Group*

*ZONING HEARING BOARD* – 3 year term, expires January 1<sup>st</sup>, 2026 – Dr. Timothy Strein

*RECREATION BOARD* – 5 year term, expires January 1<sup>st</sup>, 2028 – Richard Hannan

5 year term, expires January 1<sup>st</sup>, 2028 – Jason Cott

*PLANNING COMMISSION* – 4 year term, expires January 1<sup>st</sup>, 2027, - Chris Reed

**NEW BUSINESS**

1. RESIGNATION LETTER – RECREATION BOARD – RONALD BEACH – motion to approve
2. AUTHORIZE HILLER ARCHITECTURAL GROUP TO PREPARE AND ADVERTISE BID DOCUMENTS – JOHN DORIN MUNICIPAL BUILDING RESTROOMS - REMOVAL OF ARCHITECTURAL BARRIERS – motion to approve
3. AUTHORIZE BOROUGH ENGINEER, TODD PYSHER, PYSHER ENGINEERING TO PREPARE AND ADVERTISE BID DOCUMENTS – 2023 CDBG CURB RAMP PROJECT – motion to approve
4. AMENDMENT TO SUBRECIPIENT AGREEMENT – COUNTY OF LYCOMING & MONTOURSVILLE BOROUGH – CDBG FFY 2020 ADDING JOHN DORIN MUNICIPAL BUILDING RESTROOMS RAB – motion to approve

*PLANNING & ZONING* –

Central Keystone COG Reports December 2022

*RECREATION* -

*STREETS/WATER* –

Street/Water Project Coordinator – December Report

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

2022 Annual Civil Service Report – Robert Brown

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* –

Next Council Meeting, Monday, February 6, 2023

*VISITORS & PUBLIC COMMENT* -

*ADJOURNMENT* –

“The contents of and items listed on the agenda are subject to change, without notice, at any time, including prior to or during the public meeting to which the agenda pertains.”

AGENDA  
MONTOURSVILLE BOROUGH COUNCIL

February 6, 2023 7:00PM

**DRAFT**

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the January 3, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – January 2023

**NEW BUSINESS**

1. 2023 ENGAGEMENT LETTER/LARSON, KELLET & ASSOC –AUDITING SERVICES– motion to approve
2. BUDGET MODIFICATION FOR CDBG FFY 2020-CV – RE-BUDGET \$4,336.96 FROM ELDERLY HOUSING HAND SANITIZING STATIONS AND \$6,040.04 FROM THE INDIAN PARK HAND WASHING STATIONS TO THE CENTER FOR INDEPENDENT LIVING ROOFTOP AIR-CONDITIONING UNIT– motion to approve
3. BUDGET MODIFICATION FO CDBG FFY 2020– RE-BUDGET \$ 4,825.00 FROM HOMEOWNERS SIDEWALKS RECONSTRUCTION PROJECT TO THE CURB CUTS PHASE IV PROJECT – motion to approve
4. AMENDMENT #2 TO SUBRECIPIENT AGREEMENT – CDBG CV 2020 – AMENDMENT TO INCREASE FUNDS – \$ 10,377.00 TO ROOFTOP AIR CONDITION UNIT– motion to approve
5. CHANGE ORDER #10 – MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT– APPELLATION CONSTRUCTION SERVICES, LLC.– \$ 2,715.00 – motion to approve
6. PURCHASE 2023 JOHN DEERE 320P-TIER BACKHOE LOADER – PLASTERER EQUIPMENT CO, INC / FIVE STAR EQUIPMENT, INC - COSTARS – \$ 83,000.00 – motion to approve
7. EMPLOYMENT – EXECUTIVE ASSISTANT/CLERK – SARAH MORGAN – motion to approve

*PLANNING & ZONING* – January Planning Commission Minutes  
Central Keystone COG Report January 2023

*RECREATION* - January 2023 Minutes

*STREETS/WATER* –

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* –

Next Council Meeting, Monday, March 6, 2023

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

“The contents of and items listed on the agenda are subject to change, without notice, at any time, including prior to or during the public meeting to which the agenda pertains.”

AGENDA  
MONTOURSVILLE BOROUGH COUNCIL

March 6, 2023 7:00PM

**DRAFT**

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the February 6, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – February 2023

**NEW BUSINESS**

1. RESOLUTION 2023-01 APPLICATION TO PENNDOT – TRAFFIC SIGNAL MAINTENANCE APPROVAL – motion to approve
2. CAPITAL CAMPAIGN – DONATION REQUEST LETTER – motion to approve
3. BRUSH/RECYCLING OPENING DATE – APRIL 3, 2023 – motion to approve

*PLANNING & ZONING* – Central Keystone COG Report February 2023

*RECREATION* -

Pick up PA- The Great America Cleanup- April 15, 2023

Event Permits: 2023-02 Montoursville Garden Club – Annual Plant Sale/Meetings  
May 19 & 20, 2023 & August 3, 2023  
8:00AM - 4:00PM

2023-03 Lyco. Cty Disc Golf Asso. – 2<sup>nd</sup> Annual Arrowhead Double Challenge  
Tournament –  
September 2<sup>nd</sup>, 2023  
9:00AM – 6:00PM  
Raindate: September 16<sup>th</sup>, 2023

2023-04 American Foundation of Suicide Prevention Walk w/vendors  
September 17<sup>th</sup>, 2023  
10:00AM – 4:00PM

*STREETS/WATER* – Street/Water Project Coordinator – February Report

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* –

Next Council Meeting, Monday, April 3, 2023

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
April 3, 2023 7:00PM

DRAFT

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the March 6, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – March 2023

**NEW BUSINESS**

1. REVIEW – 2022 MUNICIPAL AUDIT & FINANCIAL REPORT
2. COMMUNITY YARD SALE – JUNE 2<sup>nd</sup> & JUNE 3<sup>rd</sup>, 2023 – motion to approve
3. PAYMENT APPLICATION #8 – MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC. - \$40,040.34 – motion to approve
4. CHANGE ORDER #11–MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT–APPELLATION CONSTRUCTION SERVICES, LLC.– \$ 12,192.91 – motion to approve
5. TRAFFIC SIGNAL PROPOSAL – BROAD & WALNUT ST SIGNAL DESIGN – GROVE MILLER ENGINEERING - \$ 28, 300.00 – motion to approve
6. APPLICATION FOR COUNTY AID – motion to approve
7. AUTHORIZATION LETTER – 911 MEMORIAL COALITION RIDE – motion to approve
8. BRUSH RECYCLING CENTER – SATURDAY OPENING DATES – APRIL 29<sup>th</sup>, JUNE 24<sup>th</sup>, AUGUST 26<sup>th</sup> and OCTOBER 28<sup>th</sup>, 2023 – motion to approve

*PLANNING & ZONING* – Central Keystone COG Report March 2023  
*RECREATION* -

Event Permits: 2023-06 Montoursville Men’s Softball League – Mother’s Day Co-ed Slow-pitch Softball Tournament  
May 13, 2023 7:00AM - 9:00PM

2023-07 Montoursville Men’s Softball League. – Flag Day Softball Tournament –  
June 17<sup>th</sup>, 2023 7:00AM - 9:00PM

2023-08 Cub Scout Pack 38 – Run a Muck Campout - June 2<sup>nd</sup> & 3<sup>rd</sup>, 2023  
5:00PM – Noon

2023-09 Montoursville National Honors Society – Blue & Yellow Run for Ukraine  
June 4<sup>th</sup>, 2023 8:00AM – 1:00PM  
Rain date – June 12<sup>th</sup>, 2023

*STREETS/WATER* –

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* –

Next Council Meeting, Monday, May 1, 2023

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
May 1, 2023 7:00PM

DRAFT

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the April 3, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – April 2023

**NEW BUSINESS**

1. 2023 JOHN DORIN MUNICIPAL BUILDING RESTROOM - REMOVAL OF ARCHITECTURAL BARRIERS PROJECT CONDITIONALLY AWARD BID PENDING SEDA-COG REVIEW – motion to approve
2. 2023 MONTOURSVILLE INDIAN PARK SOUTHERN PLAYGROUND REDEVELOPMENT PROJECT - CONCRETE – Motion to award a bid for PennDOT Class S cement concrete with fiber reinforcement to apparent low bidder pending favorable review by the Borough Engineer and Solicitor, and approval by PA DCNR
3. 2023 MONTOURSVILLE INDIAN PARK SOUTHERN PLAYGROUND REDEVELOPMENT PROJECT – COSTARS - GEORGE ELY & ASSO. QUOTE - EQUIPMENT – Motion to accept the quote for playground equipment from COSTARS vendor George Ely Associates with a five percent (5%) surcharge for orders placed after April 30, 2023 and approval by PA DCNR

*PLANNING & ZONING* – Central Keystone COG Report April 2023

*RECREATION* -

Event Permits: 2023-10 WB Konkle Memorial Library – Playday in the Park

June 30, 2023

1:00PM – 2:30PM

2023-11 West Branch Asso of Realtors – YPN member meeting

May 24, 2023

2:00PM & 7:00PM

*STREETS/WATER* – Street/Water Project Coordinator – April Report

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* – Next Council Meeting, Monday, June 5, 2023

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
June 5, 2023 7:00PM

DRAFT

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the May 1 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – May 2023

*PUBLIC HEARING:* Community Development Block Grant Application – FFY 2023– Tanya Collins /SEDA-COG

**NEW BUSINESS**

1. RESIGNATION ANNOUNCEMENT – BOROUGH COUNCIL MEMBER – 3<sup>RD</sup> WARD – KALEB DANIELS – motion to approve
2. 2023 MONTOURSVILLE INDIAN PARK SOUTHERN PLAYGROUND REDEVELOPMENT PROJECT - CONCRETE – Motion to award bid for PennDOT Class AA cement concrete with fiber reinforcement to apparent low bidder pending favorable review by the Borough Engineer, Borough Solicitor and approval by PADCNR
3. SUBRECIPIENT AGREEMENT CDBG CV 2021- LYCOMING COUNTY AND MONTOURSVILLE BOROUGH – motion to approve
4. SRO AGREEMENT & EXTENSION LETTER – motion to approve
5. DONATION – MONTOURSVILLE KIWANIS CLUB, MASD KEY CLUB, MCCALL MIDDLE SCHOOL BUILDERS CLUB– LITTLE FREE LIBRARY– motion to approve
6. AUTHORIZE BOROUGH SOLICITOR TO ADVERTISE – DRAFT ORDINANCE #493 AMENDING SECTION 150-52, ARTICLE III, PARKING REGULATIONS — motion to approve
7. AUTHORIZE WATER ENGINEER., LEVINE ENGINEERING TO APPLY TO THE COUNTY’S COMPETITIVE ARPA GRANT — motion to approve

*PLANNING & ZONING* – Central Keystone COG Report May 2023

*RECREATION* - May 2022 Minutes

Event Permits: 2023-12 Montoursville Youth Football and Cheer – Practice

August 1<sup>st</sup> – November 15<sup>th</sup>, 2023

Mon, Tues, Wed & Thurs

5:00PM – 8:00PM

2023-13 Lycoming County Children & Youth – Independent Living Cookout

June 13, 2023 10:00AM – 4:30PM

Rain date: June 27, 2023

*STREETS/WATER* –

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* – Next Council Meeting, Monday, July 10, 2023

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
July 10, 2023 7:00PM

DRAFT

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the June 6, 2023 Minutes

*ANNOUNCEMENT OF AN EXECUTIVE SESSION PRIOR TO THIS MEETING TO DISCUSS LEGAL/PERSONNEL MATTERS*

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – June 2023

**NEW BUSINESS**

1. APPOINTMENT – BOROUGH COUNCIL MEMBER – 3<sup>RD</sup> WARD – motion to approve

*PLANNING & ZONING* – Central Keystone COG Report June 2023

*RECREATION* - Event Permits: 2023-14 Berkshire Hathaway/Hodrick Realty – Walk n Wag Petwalk  
September 30, 2023  
8:00AM – 2:30PM

2023-15 Montoursville Area Men’s Slow-pitch Softball – BOBA Sports  
Autism Awareness Tournament  
August 19, 2023 7:00AM – 9:00PM

2023-17 Montoursville Youth Football & Cheer – MYFC Funday  
July 2, 9, 16, 23 & 30<sup>th</sup>, 2023  
11:00AM – 2:00PM

*STREETS/WATER* – Street/Water Project Coordinator – June Report

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* – Next Council Meeting, Monday, August 7, 2023

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
August 7, 2023 7:00PM

**DRAFT**

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the July 10, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – July 2023

**NEW BUSINESS**

1. CDBG PROJECT REVIEW AND FINALIZATION FFY 2023 – motion to approve
2. MONTOURSVILLE BOROUGH WATERWORKS DROUGHT & WATER EMERGENCY REVISED PLAN – motion to approve
3. PAYMENT APPLICATION #9 FINAL – MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC. – \$ 25,452.91 – motion to approve
4. AUTHORIZE WATER ENGINEER, MR. TOM LEVINE, LEVINE ENGINEERING TO PREPARE AND ADVERTISE BID DOCUMENTS – WELL # 3 CLEANING AND CONVERSION — motion to approve
5. DONATION – MONTOURSVILLE ROTARY CLUB PRESIDENTS PROJECT– PARK BENCH SWING– motion to approve
6. DONATION – MONTOURSVILLE VIP’S– SIGN– motion to approve
7. ORDINANCE #493– AMENDING SECTION 150-52, ARTICLE III, PARKING REGULATIONS – motion to approve

*PLANNING & ZONING* – Central Keystone COG Report July 2023

*RECREATION* - Event Permits: 2023-18 Softball Tournament – Smash it for Shay – Benefit for Shay Woods –  
August 27, 2023  
8:00AM – 7:00PM

2023-19 MTV AYSO 690- Soccer Practice/Games – Trolley Field –  
August 28, 2023 – June 30, 2024  
Tuesday, Wednesday & Thursday  
5:00PM – 7:30PM  
Rain dates: Monday & Friday

2023-20 Montoursville Recreation Board Event Schedule 2023 –  
July 21<sup>st</sup>, August 11, 18 and 20,  
September 8, Oct 10 & December 2, 2023  
6:00PM – 11:00PM

2023-21 Lycoming College Residential Life – Resident Assistants, Community  
Facilitators and Professional Staff Kick Off Picnic  
August 16, 2023  
10:00AM – 2:00PM

2023-22 Montoursville Youth Football and Cheer – Beginning of the Season Party  
August 20, 2023  
3:30PM – 7:30PM

*STREETS/WATER* – Street/Water Project Coordinator – July Report

*MAYOR* –

*POLICE CHIEF* -

*COUNCILPERSONS* -

*SOLICITOR* -

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* –Next Council Meeting, Monday, September 11, 2023

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
September 11, 2023 7:00PM

DRAFT

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the August 7, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – August 2023

**NEW BUSINESS**

1. RESIGNATION – RECREATION BOARD MEMBER, MARIAN HARRIS
2. 2024 POLICE AND NUU PENSION MMO – motion to approve
3. DONATION – MAHS STUDENTS – ANNA BAYLOR, MARY KEETH & HOLDEN FLEMING-AED & SECURED HEATED CABINET – motion to approve

*PLANNING & ZONING* – Central Keystone COG Report August 2023

*RECREATION* - August 2023 Minutes

Event Permits: 2022-23 LECLERC FOODS – COMPANY PICNIC – September 16, 2023  
11:00AM – 6:00PM

*STREETS/WATER* – Street/Water Project Coordinator – August Report

*MAYOR* –

*POLICE CHIEF* –

*COUNCILPERSONS* –

*SOLICITOR* –

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* – Next Council Meeting, Monday, October 2, 2023  
Halloween: 6:00PM-8:00PM – Tuesday, October 31, 2023  
Executive Session will be held immediately following the Council meeting to discuss legal/personnel issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

“The contents of and items listed on the agenda are subject to change, without notice, at any time, including prior to or during the public meeting to which the agenda pertains.”

AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
October 2, 2023 7:00PM

DRAFT

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES – Approval of the September 11, 2023 Minutes

VISITORS AND PUBLIC COMMENT –

TREASURERS REPORT / BOROUGH BILLS – September 2023

**NEW BUSINESS**

1. 2023 MONTOURSVILLE BOROUGH WELL NO. 3 REPLACEMENT PROJECT BID –  
CONDITIONALLY AWARD PENDING SOLICITOR REVIEW – motion to approve
2. QUOTE – CAMBRIA SYSTEMS, INC – SCADA MAINTENANCE – \$7,900.00 – motion to approve
3. EMPLOYMENT – PART TIME LABORER – DEREK UMSTEAD – motion to approve

PLANNING & ZONING – Central Keystone COG Report September 2023

RECREATION - Event Permits: 2023-24 Montoursville Area School District – Annual Homecoming Parade  
October 13<sup>th</sup>, 2023  
5:15PM – 6:30PM

2023-25 Montoursville Varsity Club – End of Season Bonfire  
October 26<sup>th</sup>, 2023  
10:00AM -10:00PM

STREETS/WATER – Street/Water Project Coordinator – September Report

MAYOR –

POLICE CHIEF –

COUNCILPERSONS –

SOLICITOR –

COUNCIL PRESIDENT –

PENDING MATTERS –

CORRESPONDENCE & ANNOUNCEMENTS – Next Council Meeting, Monday, November 13<sup>th</sup>, 2023  
Halloween: 6:00PM-8:00PM – Tuesday, October 31, 2023

VISITORS & PUBLIC COMMENT –

ADJOURNMENT –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
November 13, 2023 7:00PM

**DRAFT**

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the October 2, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – October 2023

**NEW BUSINESS**

1. AUTHORIZATION TO ADVERTISE 2024 BUDGET – motion to approve
2. ORDINANCE #494 – AMENDING CHAPTER 25 “PENSIONS”, ARTICLE I, BOROUGH OF MONTOURSVILLE POLICE PENSION PLAN, TO PROVIDE FOR AN EARLY RETIREMENT BENEFIT– motion to approve
3. PROPOSAL FOR PROFESSIONAL SERVICE – LEVINE ENGINEERING- – WATER SYSTEM – NEW FINISHED WATER RESERVOIR - motion to approve
4. AMENDMENT TO SUBRECIPIENT AGREEMENT – COUNTY OF LYCOMING & MONTOURSVILLE BOROUGH – GRANT – INDIAN PARK TIME EXTENSION – motion to approve
5. AUTHORIZATION TO ADVERTISE MOWING BID – motion to approve

*PLANNING & ZONING* – Central Keystone COG Report October 2023

*RECREATION* -

*STREETS/WATER* – Street/Water Project Coordinator – October Report

*MAYOR* –

*POLICE CHIEF* – October Police Report

*COUNCILPERSONS* –

*SOLICITOR* –

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* –Next Council Meeting, Monday, December 4, 2023.

The brush recycling area will be closed for the season on Friday, December 1, 2023 at 4:00pm.

Executive Session will be held immediately following the Council meeting to discuss legal issues without reconvening.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

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AGENDA  
MONTOURSVILLE BOROUGH COUNCIL  
December 4, 2023 7:00PM

**DRAFT**

*ROLL CALL*

*PLEDGE OF ALLEGIANCE*

*MINUTES* – Approval of the November 13, 2023 Minutes

*VISITORS AND PUBLIC COMMENT* –

*TREASURERS REPORT / BOROUGH BILLS* – November 2023 & through December 31<sup>st</sup>, 2023

**NEW BUSINESS**

1. 2024 MOWING AND LANDSCAPE MAINTENANCE BID – CONDITIONALLY AWARD PENDING SOLICITOR REVIEW – motion to approve
2. 2024 BUDGET– motion to approve
3. MONTOURSVILLE BOROUGH PERSONNEL 2024 WAGES – motion to approve
4. 2024 MEETING SCHEDULE NOTICE – motion to approve
5. WATER RATES - motion to approve
6. RESOLUTION 2023 – 02 – ELIMINATING POLICE PAYMENTS INTO THE POLICE PENSION FUND FOR 2024 – motion to approve
7. RESOLUTION 2023-03 – AUTHORIZING THE BOROUGH SECRETARY TO DISPOSE OF CERTAIN PUBLIC RECORDS IN ACCORDANCE WITH SCHEDULES APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE – motion to approve
8. RESOLUTION 2023-04- AUTHORIZING IMPALA SALE
9. RESOLUTION 2023-05 - APPOINTING FIRE POLICE AND APPROVAL OF EVENTS FOR THE 2024 CALENDAR YEAR
10. CHANGE ORDER #1 – JOHN DORIN MUNICIPAL BUILDING RESTROOM RAB PROJECT – HEPKO CONSTRUCTION LLC - \$4,215.06 – motion to approve
11. AMENDMENT #2 TO SUBRECIPIENT AGREEMENT – CDBG FFY 2019 – TIME EXTENSION – motion to approve
12. AMENDMENT #1 TO SUBRECIPIENT AGREEMENT - MONTOURSVILLE – LYCOMING COUNTY – COVID FUNDS – BUDGET AND PROJECT AMENDMENT – motion to approve
13. USDA – APHIS – WILDLIFE SERVICE REQUEST FOR POTENTIAL SAMPLING SITE – INDIAN PARK POND – motion to approve
14. PURCHASE (4) DELL LATITUDE 5430 RUGGED LAPTOPS NOT TO EXCEED \$12,000.00 AND (1) DELL POWEREDGE T350 SERVER NOT TO EXCEED \$8,000.00– motion to approve

*PLANNING & ZONING* – Central Keystone COG Report November 2023

*RECREATION* -

*STREETS/WATER* – Street/Water Project Coordinator – November Report

*MAYOR* –

*POLICE CHIEF* – November Police Report

*COUNCILPERSONS* –

*SOLICITOR* –

*COUNCIL PRESIDENT* –

*PENDING MATTERS* –

*CORRESPONDENCE & ANNOUNCEMENTS* – Next Council Meeting, Tuesday, January 2, 2024 at 7:00PM.

*VISITORS & PUBLIC COMMENT* –

*ADJOURNMENT* –

“The contents of and items listed on the agenda are subject to change, without notice, at any time, including prior to or during the public meeting to which the agenda pertains.”