

February 5, 2024

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President Eric Greenway at 7:04 PM with the following answering roll call: Mark Tillson, Tina Kline, Eric Greenway, and Robert Brown. Misty Emick arrived at 7:05. Absent – Chris Lucas.

The Pledge of Allegiance was observed.

The January 2, 2024 minutes were approved on a motion by Mr. Brown, second by Mr. Greenway. The motion carried.

**VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS** – VIP member, Mr. Robert Weaver gave the 2023 VIP Annual Report to Council. Mr. Weaver shared with council some of the projects completed in 2023. He mentioned all the repairs done in coordination with Street and Water Project Coordinator, Mr. Cliff Hoffman and the Borough crew including the work on the baseball fields and help with the setting up for the Fall Festival. Council member, Mrs. Emick expressed her appreciation for all the work the Volunteers of Indian Park do for Indian Park and the Borough. Montoursville Area High School student, Ms. Anna Baylor gave update to council on her donation and installation of the AED & Secured heated cabinet located in Indian park with congratulations on a job well done by Council member, Mrs. Emick as well as the rest of council.

**TREASURERS REPORT/BOROUGH BILLS** – Motion by Mr. Brown to approve January 2024 treasurer’s report, second by Mr. Greenway. The motion carried.

**NEW BUSINESS** –

**2024 ENGAGEMENT LETTER/LARSON, KELLET & ASSOC- AUDITING SERVICES**– Council President, Mr. Greenway presented the 2024 engagement letter submitted by Larson, Kellet & Associates for review. **Motion** by Mr. Greenway to approve 2024 engagement letter for Larson, Kellet & Associates for auditing services as presented; second by Mrs. Kline. The motion carried.

**SUBRECIPIENT AGREEMENT CDBG FFY 2022 LYCOMING COUNTY AND MONTOURSVILLE** – Council President, Mr. Greenway presented the Subrecipient Agreement CDBG FFY 2022 between Lycoming County and Montoursville for review.

**Motion** by Mr. Brown to approve Subrecipient Agreement between Lycoming County and Montoursville for the CDBG FFY 2022 as presented; second by Mrs. Kline. The motion carried.

**AMENDMENT #2 TO SUBRECIPIENT AGREEMENT – CDBG FFY 2020 – TIME EXTENSION** – Council President, Mr. Greenway presented Amendment #2 to Subrecipient Agreement for the CDBG FFY 2020 grant requesting a time extension for review.

**Motion** by Mr. Greenway to approve Amendment #2 to Subrecipient Agreement for the CDBG FFY 2020 grant requesting a time extension as presented, second by Mr. Brown. The motion carried.

**ELECTRICITY – CONSTELLATION – 3 YEAR CONTRACT** - Council President, Mr. Greenway presented a three-year electricity contract with Constellation Energy for review.

**Motion** by Mr. Greenway to approve a three electric year contract with Constellation Energy, second by Mrs. Kline. The motion carried.

**PURCHASE 2023 DODGE CHARGER POLICE VEHICLE – NEW HOLLAND AUTO GROUP – COSTARS** Council President, Mr. Greenway a presented a quote for the purchase of a 2023 Dodge Charger police vehicle for review.

**Motion** by Mr. Greenway to approve the purchase of the 2023 Dodge Charger Police vehicle from New Holland Group through COSTARS in the amount of \$38,485.00; second by Mr. Brown. The motion was amended to include the sale of the 2017 Dodge Charger Police vehicle through Municibid. The motion carried

**EMPLOYMENT – PART TIME POLICE OFFICER – CLINTON GARDNER-** Council President, Mr.

Greenway presented employment of part time Police Officer, Clinton Gardner for review.

It was shared that Mr. Gardner is a nine plus year officer in the City of Williamsport working narcotics and in counter human trafficking per Chief Gyurina. Council member, Mrs. Emick questioned the need. In response to Mrs. Emick's question, Chief Gyurina explained this hiring is in response to some upcoming restructuring/replacements. Council President, Mr. Greenway noted Chief Gyurina manages the Part Time police budget.

**Motion** by Mr. Brown to approve the employment of Cliton Gardner for the position of part time Police Officer; second by Mr. Greenway. The motion carried.

**APPELLATION CONSTRUCTION SERVICES, LLC – WELL HOUSE VENTILATION – CHLORINE**

**ROOM** - Council President, Mr. Greenway presented the proposal for improvements from Appellation Constructions Services, LLC for the Well House Ventilation – Chlorine Room for review. It was noted that these improvements are to rectify a safety issue as per DEP.

**Motion** by Mrs. Kline to approve the proposal from Appellation Constructions Services, LLC for improvements of Well House Ventilation – Chlorine Room in the amount of \$6,025.00 as presented; second by Mr. Greenway. The motion carried.

**APPELLATION CONSTRUCTION SERVICES, LLC – WELL HOUSE VENTILATION – WELL HOUSE -**

Council President, Mr. Greenway presented the proposal for improvements from Appellation Constructions Services, LLC for the Well House Ventilation – Well House for review. It was again noted that these improvements are to rectify a safety issue as per DEP.

**Motion** by Mr. Greenway to approve the proposal from Appellation Constructions Services, LLC for improvements of Well House Ventilation – Well House in the amount of \$10,316.00 as presented; second by Mr. Brown. The motion carried.

**PURCHASE TREES/SHRUBS INDIAN PARK SOUTHERN PLAYGROUND REHABILITATION PROJECT – JOSEPH'S NURSERY & GARDEN CENTER, LLC – COSTARS** – Council President, Mr. Greenway presented

the proposal for the purchase of trees and shrubs for the Indian Park Southern Playground Rehabilitation Project from Joseph's Nursery & Garden Center, LLC for review.

**Motion** by Mrs. Emick to approve the proposal for the purchase of trees and shrubs for the Indian Park Southern Playground Rehabilitation Project from Joseph's Nursery & Garden Center, LLC through COSTARS in the amount of \$1585.05 as presented; second by Mr. Greenway. The motion carried.

**PLANNING & ZONING** – Central Keystone COG Reports January 2024

**RECREATION** – Council member, Mrs. Emick reviewed and explained Event permit 2024-01 as presented.

**Motion** by Mrs. Emick to approve event permit 2024-01 as presented; second by Mr. Greenway. The motion carried. Discussion ensued regarding the need to replace the roof on the concession stand, it was noted that the Softball League could help with that endeavor. Council member, Mrs. Emick commented that the Recreation Board is in need of some new members as well as restructuring.

**STREETS/WATER** – Nothing at this time.

**MAYOR** – Nothing at this time.

**POLICE CHIEF** – Chief Gyurina reviewed the January 2024 police report. He also reported on a suspected DUI accident and the judging of a chili contest. A discussion took place regarding a question regarding the regionalization of the police department. Chief Gyurina's response to the questions asked about regionalizing the police department was that he did not recommend it. Council member, Mrs. Kline also questioned the possibility of offering credit card payments for parking tickets. She explained that she, as well as Council member, Mrs. Emick had been requested by

citizens' of the third ward to further investigate and if it is warranted to look at cost/benefit/details involved in implementing this.

**COUNCIL PERSONS** – Council member, Mr. Brown announced that the Civil Service Commission will be accepting applications for the Civil Service test until noon on March 15, 2024.

**SOLICITOR** – Solicitor, Chris Kenyon requested an executive session.

**COUNCIL PRESIDENT** – Council President, Mr. Greenway shared the Chief Gyurina is in the DROP program. He shared the difficulty in getting applicants despite being proactive and the need to have matters in order when the time comes for Chief Gyurina's retirement. Council President, Mr. Greenway also announced that there is an ongoing issue with the compliance of banners/signs. Zoning officer, Mr. David Hines, will be sharing and discussing his recommendation next month.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The next Council meeting will be held Monday March 4th, 2024. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss personnel and legal matters and Council will not be reconvening.

**VISITOR AND PUBLIC COMMENTS**

There being no further business the meeting was adjourned at 7:50 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary