

March 4, 2024

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President, Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Tina Kline, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown.

The Pledge of Allegiance was observed.

The February 5<sup>th</sup>, 2024 minutes were approved on a motion by Mr. Brown, second by Mrs. Kline. The motion carried.

**VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS** – Nothing at this time.

**TREASURERS REPORT/BOROUGH BILLS** – Motion by Mr. Brown to approve February 2024 treasurer’s report, second by Mrs. Emick. The motion carried.

**NEW BUSINESS** –

**AUTHORIZE BOROUGH ENGINEER, TODD PYSHER, PYSHER ENGINEERING TO PREPARE & ADVERTISE BID DOCUMENTS –2024 PAVING PROJECT-**

**Motion** by Mr. Lucas to approve authorization of Borough Engineer, Pysher and Associates, Inc. to prepare and advertise bid documents for 2024 Paving Project as presented; second by Mr. Greenway. The motion carried.

**AUTHORIZE BOROUGH ENGINEER, TODD PYSHER, PYSHER ENGINEERING TO PREPARE & ADVERTISE BID DOCUMENTS – CURB RAMP PROJECT –**

**Motion** by Mr. Lucas to approve authorization of Borough Engineer, Pysher and Associates, Inc. to prepare and advertise bid documents for CDBG curb ramp project as presented, second by Mr. Brown. The motion carried.

**MARTZ TECHNOLOGY, INC –SCADA MAINTENANCE** – Council President, Mr. Greenway presented a quote from Martz Technology, Inc for the maintenance of the SCADA system for review.

**Motion** by Mr. Greenway to approve Martz Technology, Inc for maintenance of the SCADA as presented in the amount of \$5,790.84 as presented; second by Mr. Brown. The motion carried.

**SETTLEMENT AGREEMENT—812 TULE ST**– Council President, Mr. Greenway presented the Settlement Agreement with the property owner at 812 Tule St. for review. An explanation was given regarding the need for the agreement, noting it is due to a leak between the curb stop and the main. The curb box is located in the property owner’s concrete driveway apron., which requires the Borough to dig up the property owner’s driveway and restore it. A discussion ensued between council members.

**Motion** by Mr. Greenway to approve the Settlement Agreement with the property owner at 812 Tule St. as presented; second by Mrs. Kline. The motion carried.

**BUDGET REVISION CERTIFICATION CDBG –FFY 2020**– Council President, Mr. Greenway presented the Budget Revision Certification CDBG FFY 2020 for review.

**Motion** by Mr. Greenway to approve FFY 2020 CDBG Budget Revision Certification as presented, second by Mrs. Emick. The motion carried.

**PURCHASE 2024 CHEVROLET SILVERADO 2500 REGULAR CAB PICKUP TRUCK –BLAISE ALEXANDER CHEVROLET OF MUNCY –COSTARS** - Council President, Mr. Greenway presented a quote to purchase a 2024 Chevrolet Silverado 2500 Regular Cab Pickup Truck for review. Street and Water Project

Coordinator, Mr. Hoffman shared the vehicle is needed for the replacement of Chevy Colorado. Council Vice President, Mr. Brown stated this purchase had been included in the 2024 Budget.

**Motion** by Mr. Brown to approve Purchase 2024 Chevrolet Silverado 2500 Regular Cab Pickup Truck from Blaise Alexander Chevrolet of Muncy through COSTARS in the amount of \$48,897.00; second by Mr. Greenway. The motion carried.

**AUCTION ON MUNICIBID –2019 DODGE CHARGER**– Council President, Mr. Greenway presented the request to auction on Municibid the 2019 Dodge Charger for review. It was noted that previously it had been approved to auction the 2017 Dodge Charger however Police Chief Gyurina felt that this was the better choice. A discussion ensued regarding the probable value of the vehicle. Deputy Chief Bentley felt it was valued between \$6,000.00 and \$8,000.00.

**Motion** by Mr. Greenway to approve to auction of the 2019 Dodge Charger through Municibid as presented; second by Mrs. Emick. The motion carried.

**BRUSH RECYCLING CENTER –OPENING DATE – MONDAY, APRIL 1, 2024 AND SATURDAY OPENING DATES –APRIL 27, JUNE 29, AUGUST 31, AND OCTOBER 26, 2024** -Council President, Mr. Greenway presented the Opening date and Saturday dates for the brush recycling Center for review.

**Motion** by Mr. Greenway to approve brush recycling center opening date as Monday, April 1, 2024 and the following Saturday dates April 27, June 29, August 31, and October 16, 2024; second by Mr. Brown. The motion carried.

**PLANNING & ZONING** – Central Keystone COG Reports February 2024.

**RECREATION** – Council member, Mr. Lucas reviewed the February 2024 Recreation Board Minutes and explained Event permits 2024-02, 2024-03 and 2024-04 as presented.

**Motion** by Mr. Lucas to approve Event permit 2024-02 as presented, second by Mr. Greenway. The motion carried.

**Motion** by Mr. Lucas to approve Event permit 2024-03 and 2024-04 as presented, second by Mrs. Emick. The motion carried. Council member, Mrs. Emick shared the Recreation Board is actively seeking new members.

**STREETS/WATER** – Nothing at this time.

**MAYOR** – Mayor Bagwell commented on Event Permit 2024-02 regarding the Lewis & Clark Circus, which is possibly setting a negative precedent, noting that the Circus is a for profit company and thus requested further investigation by the Borough Solicitor.

**POLICE CHIEF** – Deputy Chief Jason Bentley reviewed the February 2024 police report. He shared information regarding phone scams targeting senior citizens as well as people of all ages, asking them to purchase gift cards. Council member, Mrs. Emick questioned if the latest incidents involving gun violence has spread throughout the Montoursville community. Deputy Chief Bentley shared the latest incident Williamsport has not spread to Montoursville

**COUNCIL PERSONS** – Nothing at this time.

**SOLICITOR** – Borough Solicitor, Chris Kenyon addressed Mayor Bagwell's concern regarding Event permit 2024-02 and the status of the Lewis & Clark Circus. He questioned the non-profit Rotary organization representatives if the circus is a for-profit company and who is selling the tickets. It was shared by the Rotary representatives that ticket sales are sold directly online by the circus and that Rotary is only entitled to a portion of the tickets sales, possibly 10%, and that the contract would spell this out. At this time, Borough Solicitor, Chris Kenyon shared that he would like to review the contracts prior to making a recommendation. At this time, Mr. Lucas amended the previous motion. **Motion** by Mr. Lucas to approve Event permit 2024-02 conditionally, pending review and approval by the Borough Solicitor, second by Mr. Greenway. The motion carried

**COUNCIL PRESIDENT** – Nothing at this time.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The next Council meeting will be held Monday April 1<sup>st</sup>, 2024. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss personnel and legal matters and Council will not be reconvening.

**VISITOR AND PUBLIC COMMENTS** – Nothing at this time.

There being no further business the meeting was adjourned at 7:40 PM on a motion by Mr. Brown, second by Mr. Greenway. The motion carried.

Respectfully submitted,

---

Ginny Gardner, Borough Secretary