

January 6, 2025

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President Eric Greenway at 7:00 PM with the following answering roll call: Eric Greenway, Mayor Bagwell, Tina Kline, Misty Emick, Mark Tillson and Robert Brown. Absent - Chris Lucas.

The Pledge of Allegiance was observed.

The December 2nd, 2024 minutes were approved on a motion by Dr. Kline, second by Mr. Brown. The motion carried.

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Brown to approve the December 2024 treasurer’s report, second by Dr. Kline. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – VIP member, Mr. Robert Weaver gave the 2024 VIP Annual Report to Council. Mr. Weaver shared with council some of the projects completed in 2024. He mentioned all the repairs done in coordination with Street and Water Project Coordinator, Mr. Cliff Hoffman and the Borough crew including their work in the various locations throughout the borough. He also thanked the borough for the building that they currently call their home base of operations. He also encouraged people to join their organization and attend their meetings on Monday mornings, noting to contact the borough office for more information on membership. Council members, Dr. Kline and Mrs. Emick thanked the VIP’s for all they do. Council agreed.

Resident, Mrs. Kim Myers, 1127 Elm St, stated that there has been a lot of issues with water pressure. Council President, Mr. Greenway politely reminded her that comments for items not listed on the agenda must wait until the second public comment portion at the end of the meeting.

REAPPOINTMENTS/APPOINTMENTS – Council President, Mr. Greenway presented the following reappointment/appointments as well as conducting all motions to approve reappointment/appointments for each category: Secretary/Treasurer, Open Records Officer and Tax Collector, Ginny Gardner; Street and Water Project Coordinator, Cliff Hoffman; Borough Solicitor, McCormick Law Firm; Borough Engineer, Pysher & Associates and Levine Engineering, LLC and Planning Commission, Mr. Tony Salvatori.

Council agreed to issue a RFP for the Borough Engineer Position currently held by Pysher Engineering.

Motion by Mr. Greenway to approve all appointments/reappointments as presented, seconded by Mr. Brown. The motion carried.

NEW BUSINESS –

SEO SERVICES/JAMI NOLAN- SEWAGE ENFORCEMENT OFFICER - Council President Mr. Greenway presented SEO Services/Jami Nolan- Sewage Enforcement Officer for review.

Motion by Mr. Greenway to approve SEO Services/Jami Nolan- Sewage Enforcement Officer as presented; second by Mrs. Emick. The motion carried.

GENERAL EASEMENT AGREEMENTS –VERIZON – Council President, Mr. Greenway presented General Easement Agreements with Verizon for 804 Tule St., 900 Spruce/Walnut St., 516 Allen St, 800 Mulberry/Walnut St. for review.

Motion by Mr. Greenway to approve General Easement Agreements with Verizon as presented; second by Dr. Kline. The motion carried.

AGREEMENT - LYCOMING SUPPLY INC. – DEMOLITION TIME EXTENSION – Council President, Mr. Greenway presented a request from Lycoming Supply Inc. for a demolition time extension until May 31, 2025 for review.

Motion by Mr. Brown to approve Lycoming Supply Inc.'s request for a demolition time extension until May 31st, 2025 as presented; second by Dr. Kline. The motion carried.

BROAD AND WALNUT STREET TRAFFIC SIGNAL REPLACEMENT PROJECT BID – Council President, Mr. Greenway presented a bid by Lecce Electric Inc. in the amount of \$ 269,900.00 for the Broad and Walnut Street Traffic Signal Replacement project for review. Borough Solicitor, Chris Kenyon stated he had reviewed the bid with no issues. Council member, Mrs. Emick requested if possible to have the project start at the end of the school year. **Motion** by Mrs. Emick to approve and award the Broad and Walnut Street Traffic Signal Replacement project to Lecce Electric Inc. in the amount of \$269,900 as presented, second by Mr. Greenway. The motion carried.

WATER RATES – Council President, Mr. Greenway presented the water rates for review. He stated the current water rate is \$10.00 per 1,000 gallons with a \$40.00 minimum for first 3,000 gallons. He explained that the engineers estimate for 2025 calculates that the water rates need to be increased to at least \$12.00 per 1,000 gallons however that would not produce enough revenue to be put into the Water Capital Improvement fund for future improvements. It was proposed to set the water rates to a flat \$13.00 per 1000 gallons with a \$39.00 minimum fee and \$13.00 for every 1,000 gallon after first 3,000 gallons.

Council member, Mrs. Emick shared she has a hard time with the engineers estimate to increase the water rates. She stated she would support a smaller increase.

Motion by Mr. Greenway to approve Water Rates to \$13.00 per 1000 gallons with a \$39.00 minimum fee and \$13.00 for every 1,000 gallon after first 3,000 gallons.as presented; second by Dr. Kline. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports December 2024.

RECREATION – Council member, Mrs. Emick again thanked the VIPS for their service. She reviewed and explained Event permits 2024-27 and 2025-01 as presented.

Motion by Mrs. Emick to approve event permits 2024-27 & 2025-01 as presented; second by Dr. Kline. The motion carried. Council member, Mrs. Emick announced that the Recreation Board is still looking for volunteers and people with new ideas.

STREETS/WATER – Nothing at this time.

MAYOR – Mayor Bagwell thanked VIP member, Mr. Robert Weaver, and the VIP's for how pleasant and easy they are to deal with; he also thanked Council for all that they do as well as all the employees of the Borough.

POLICE CHIEF – Chief Gyurina reviewed the December 2024 police report. Chief Gyurina explained Verizon employees replacing poles have every right to work within the right of way. He stated any property owners who have sheds etc. located in the ROW are actually in violation. He asked residents not to call the police and let the employees get their work done. Chief Gyurina also discussed scams. He shared residents are to contact the borough police with any new scams that they have either heard about or have experienced first-hand.

COUNCIL PERSONS – Council Vice President, Mr. Brown reviewed the Civil Service Commission 2024 Annual Report. He stated the commission met on January 2nd, 2024 and since then there has been only one applicant. He reviewed all previous advertising completed. The 2025 Civil Service Commission Meeting was held on January 6th, 2025. He shared at that meeting, that currently there is one applicant that will require testing and processes that will follow. He explained the next civil service meeting will be held January 5th, 2026. Council Vice President, Mr. Brown also stated that there were no hearings for police officers in 2024.

At this time Council member, Mrs. Emick questioned St and Water Project Coordinator, Mr. Cliff Hoffman regarding the lack of water pressure in the borough. Street and Water Project Coordinator, Mr. Hoffman asked Council member, Mrs. Emick how much pressure does she want and what she considers to be good water pressure. Council member,

Mrs. Emick stated she wants to get a shower that isn't a trickle. Street and Water Project Coordinator, Mr. Hoffman explained that PADEP requires the borough to supply 20lbs of pressure; which is what we provide. He also stated that residents could, and some should, get booster pumps if they want additional pressure. Council Vice President, Mr. Brown and Street and Water Project Coordinator, Mr. Hoffman stated that the new reservoir will help increase pressure, which is why water rates have been increased to help finance the project. Council Vice President, Mr. Brown stated there were several incidents that occurred which gave a spike in usage to a level which was not planned for. Street and Water Project Coordinator, Mr. Hoffman also informed residents that the SCADA system is still a work in progress; there are many steps in the work. He shared it is so important to have the water rates at the appropriate level in order to finance and complete the projects. He also let the public know that leaks are detected through the gallons used daily and pressure issues. He stated that when the new water reservoir is completed, pressure issues will be much less of an issue per the Borough Water Engineer, Mr. Tom Levine. Street and Water Project Coordinator, Mr. Hoffman stated that is why putting in this new reservoir cannot be put off any longer and hopefully will be built in the summer of 2025.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday February 3rd, 2025 @ 7:00PM. An Executive session for Personnel & Legal issues will be held at the close of the meeting and will not be reconvened.

VISITOR AND PUBLIC COMMENTS – Fire Chief, Mr. Jeff Hutchins introduced himself as the new fire chief of Willing Hand Hose (WHH). He reviewed the 2024 end of the year report.

There being no further business the meeting was adjourned at 8:10 PM on a motion by Mr. Brown, second by Mr. Greenway. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary