

March 2, 2026

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President Dr. Kline at 7:00 PM with the following answering roll call: Tina Kline, Misty Emick, Donald Konkle, Mark Tillson, Marshall Winters, Donald Boyles and Mayor Swank.

The Pledge of Allegiance was observed.

The February 2, 2026 minutes were approved on a motion by Mrs. Emick, second by Mr. Winters. The motion carried.

MONTOURSVILLE FIRE COMPANY— Fire Co. Chief, Mr. Jeff Hutchins, of Willing Hand Hose reported a total of 19 fire calls and 42 EMS calls in the Borough for the month of February. He also announced that the new ambulance fund drive is right on target and they will be taking delivery of the ambulance within the next month.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS –

Resident Pamela Nelson, of 225 Bennett Street announced that she is passing off the Community Yard Sale to someone else to organize this year and that it will be held the last weekend in May 29th, 30th & 31st 2026.

TREASURERS REPORT/BOROUGH BILLS – Motion by Mr. Boyles to approve the February 2026 Treasurer’s report, second by Mr. Konkle. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports February 2026. Zoning Officer Tom McDonald did not have anything to report on.

EMERGENCY MANAGEMENT COORDINATOR – Coordinator JJ Magyar introduced himself to put a face with the name. He also stated that he has a professional credential for Emergency Management and is really looking forward to this opportunity. He also stated that he met with Borough Manager, Donna M. Taggart and Streets and Water Coordinator Mr. Clifford Hoffman and will be doing a community risk assessment and updating the plan for the Borough. Mr. Magyar is also working on his PEMA certification and spoke alongside Fire Chief Hutchins about emergency alert plan for the community via text message.

NEW BUSINESS –

RESOLUTION NO. 2026-01 – “TRAFFIC SIGNAL MAINTENANCE AGREEMENT” – Council President Dr. Kline presented Resolution No. 2026-01 – “Traffic Signal Maintenance Agreement” for review.

Borough Manager Donna M. Taggart stated this resolution must be in place in order to submit the Green Light Go Grant.

Motion by Mr. Konkle to approve Resolution No. 2026-01 – “Traffic Signal Maintenance Agreement”; second by Mrs. Emick. The motion carried.

RESOLUTION NO. 2026-3 - “PENNSYLVANIA 811 SAFE DIGGING MONTH” (APRIL) – Council President Dr. Kline presented Resolution No. 2026-3 – “Pennsylvania 811 Safe Digging Month” (APRIL) for review.

Borough Manager Donna M. Taggart stated that this is an advertisement for safe digging since that season is approaching rapidly.

Motion by Mr. Winters to approve Resolution No. 2026-3 – “Pennsylvania 811 Safe Digging Month” (APRIL); second by Mr. The motion carried.

AUTHORIZE BOROUGH ENGINEER & STREETS/WATER COORDINATOR TO PROCEED WITH 2026 ALLEY PROJECT & TO OBTAIN SAMPLES TO DO MIXED DESIGNS (NOT TO EXCEED \$ 10,000) –

Council President Dr. Kline presented Authorize Borough Engineer & Streets/Water Coordinator to Proceed with 2026 Alley Project & to Obtain Samples to do Mixed Designs (Not to Exceed \$10,000) for review.

Borough Manager Donna M. Taggart explained that this goes along with the liquid fuels program and eventually will be put out to bid so price will vary.

Motion by Mr. Konkle to Authorize Borough Engineer & Streets/Water Coordinator to Proceed with 2026 Alley Project & to Obtain Samples to do Mixed Designs (Not to Exceed \$10,000); second by Mr. Boyles. The motion carried.

SUBRECIPIENT AGREEMENT FOR FFY 2024 (DCED) FOR CURB CUTS PHASE V – Council President Dr. Kline presented Subrecipient Agreement for FFY 2024 (DCED) For Curb Cuts Phase V for review.

Borough Manager Donna M. Taggart stated that this is just the documentation of what the Borough is doing in Phase V and per Solicitor Mr. Kenyon it is a standard agreement. In response to Council Member Mrs. Emick's question Mrs. Taggart listed numerous intersections where curb cuts will be done.

Motion by Mrs. Emick to approve Subrecipient Agreement for FFY 2024 (DCED) For Curb Cuts Phase V; second by Mr. Winters. The motion carried

MONTOURSVILLE COMMUNITY YARD SALES-FRIDAY STARTING @ 9AM (MAY 29–MAY 31) –

Council President Dr. Kline presented Montoursville Community Yard Sales-Friday Starting @ 9AM (May 29-May31) for review.

Council President Dr. Kline stated that 2026 sales is set up like 2025 and in response to her question to Chief Gyruina of how last year went, it was stated that it will take a few years for people to get the hang of the 9am start on Friday May 29th and parking correctly because the police will be out patrolling for the safety of everyone.

Motion by Mr. Boyles to approve Montoursville Community Yard Sales-Friday Starting @ 9AM (May 29-May31); second by Mr. Winters. The motion carried.

REQUEST FOR RESERVE DESIGNATION (WELL #3 – to make it for reserve use) -

Council President Dr. Kline presented Request for Reserve Designation (Well #3 – to make it for reserve use) for review.

Borough Manager Donna M. Taggart deferred to Streets & Water Coordinator Mr. Hoffman who stated that this Well was never put on Reserve despite not being used for some years, so the paperwork was filled out, and this saves the Borough Money on water testing etc. He also stated that this well can be used for Bulk Water despite reserve designation.

Motion by Mr. Konkle to approve Request for Reserve Designation (Well #3 – to make it for reserve use); second by Dr. Kline. The motion carried.

PAYMENT APPLICATION #3-\$97,920 –1.0 MG WATER STORAGE TANK RESERVOIR NO 4 – Council

President Dr. Kline presented Payment Application #3-\$97,920—1.0 MG Water Storage Tank Reservoir NO 4 for review.

Streets & Water Coordinator Mr. Hoffman gave an update on the project and the fact that they are getting ready to build.

Motion by Mrs. Emick to approve Payment Application #3-\$97,920—1.0 MG Water Storage Tank Reservoir NO 4; second by Mr. Boyles. The motion carried.

BRUSH/RECYCLING OPENING DATE/SATURDAY DATES – APRIL 1, 2026; SATURDAY DATES– APRIL 25, JUNE 27, AUGUST 29 & OCTOBER 31 – Council President Dr. Kline presented Brush/Recycling Opening Date/Saturday Dates –April 1, 2026; Saturday Dates—April 25, June 27, August 29 & October 31 for review. Borough Manager Donna M. Taggart stated this is just a yearly agenda item and that it costs the borough more money if garbage is put in with the brush and it will only stay open as long as the funds allow. **Motion** by Mr. Winters to approve Brush/Recycling Opening Date/Saturday Dates –April 1, 2026; Saturday Dates— April 25, June 27, August 29 & October 31; second by Mr. Konkle. The motion carried.

BULK GAS WATER RATES (\$8.00 PER 1,000 GALLONS W/GUARANTEE OF HAULING OVER 150,000 GALLONS PER MONTH) – Council President Dr. Kline presented Bulk Gas Water Rates (\$8.00 Per 1,000 Gallons w/Guarantee of Hauling Over 100,000 Gallons Per Month) for review. Borough Manager Donna M. Taggart explained that if a company pulls this amount or above rates will be adjusted in the billing system, otherwise per their contract they will be charged normal Bulk Water Rates. Council Member Mrs. Emick thanked Council Member Mr. Konkle for all this effort in recruiting additional bulk water customers. **Motion** by Mr. Konkle to approve Bulk Gas Water Rates (\$8.00 Per 1,000 Gallons w/Guarantee of Hauling Over 150,000 Gallons Per Month); second by Mr. Winters. The motion carried

9-11 MEMORIAL RIDE APPROVAL LETTER (REPRESENTATIVE JOE HAMM) – Council President Dr. Kline presented 9-11 Memorial Ride Approval Letter (Representative Joe Hamm) for review. Borough Solicitor Mr. Kenyon stated that it is a standard letter that PennDOT requires for them to conduct this on a state highway. **Motion** by Mr. Konkle to approve 9-11 Memorial Ride Approval Letter (Representative Joe Hamm); second by Mrs. Emick. The motion carried

RECREATION – Council President Dr. Kline reviewed and explained Event permits 2026-06, 2026-07 and 2026-08, as presented. Council Member Mr. Konkle reminded everyone that it is the 30th Anniversary since Flight 800. **Motion** by Mrs. Emick to approve Event Permits 2026-01, 2026-02, 2026-03, 2026-04 and 2026-05 as presented; second by Mr. Konkle. The motion carried.

STREETS/WATER – Streets and Water Coordinator Mr. Hoffman spoke about the water leaks in town and the multiple hydrants that are out of service, four of which are bagged, due to prolonged wait for valves/parts in upgrading from 4in to 6in hydrants. He also thanked the borough workers for the wonderful job they did in the painting of the borough building.

MAYOR – Mayor Swank announced that it was Chief Gyurina’s final meeting before retirement and thanked him for all his years of service at the Borough of Montoursville.

POLICE CHIEF – Police Chief Gyurina reviewed the February 2026 police reports, commented about a domestic dispute, and explained that the recent hostage situation in Montoursville was handled in conjunction with the state police with a total of two command centers, due to their access to resources with great interagency cooperation.

COUNCIL PERSONS – Council Member Mrs. Emick thanked Chief Gyurina for all of his years of service to the Borough. Council Member Mr. Konkle mentioned that he would like bulk water sales to go towards updating/fixing the hydrants.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday April 6th, 2026 @ 7:00PM. Executive session for Personnel & Legal to be held immediately following the council meeting without reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

There being no further business, the meeting was adjourned at 8:00PM on a motion by Mr. Konkle; second by Mrs. Emick. The motion carried.

Respectfully submitted,

Donna M. Taggart, Borough Manager