August 3, 2026

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President Dr. Kline at 7:00 PM with the following answering roll call: Tina Kline, Misty Emick, Donald Konkle, Mark Tillson, Marshall Winters, Donald Boyles and Mayor Swank.

The Pledge of Allegiance was observed.

The July 6th, 2026, minutes were approved on a motion by Mrs. Emick, second by Mr. Boyles. The motion carried.

**MONTOURSVILLE FIRE COMPANY—** Fire Co. Chief, Mr. Jeff Hutchins, of Willing Hand Hose gave the July 2026 Fire and EMS reports. EMS totals were 127 calls, 55 within the borough and fire calls were 64, 22 of which were within the borough. He also reported that the station is prepped for National Night Out.

**VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS –** Nothing at this time.

**PLANNING COMMISSION–** President Robert Weaver reviewed that ordinances for medical marijuana, wind/solar farms, etc. are being worked on currently by the Planning and Zoning Committee. Mr. Weaver closed by announcing that he recommends that Marshall Winters be nominated for the planning commission due to his availability and interest and thanked Mr. Konkle for his interest, just lack of availability to commit to the meetings. He also announced that there will be a Planning and Zoning Committee meeting on August 27, 2026, to discuss and review borough ordinances.

**TREASURERS REPORT/BOROUGH BILLS –** Motion by Mr. Konkle to approve the July 2026 Treasurer's report, second by Mr. Winters. The motion carried.

**PLANNING & ZONING –**Central Keystone COG Reports July 2026. Borough Manager, Donna M. Taggart announced that the CKCOG is working with businesses/industrial properties in the area to clean up their lots/businesses.

**EMERGENCY MANAGEMENT COORDINATOR –** Emergency Management Coordinator J.J. Magyar announced that during the bomb threat at Wal-Mart he was in communication with the Chief, just in case. He also announced that the EMC progress that is made with plans will be stored at the Borough office. Mr. Garrett Bahr, the EMC intern, explained that he is working on a business list/plot plan and gave an update on the projects he is working on and the possibility of a workshop being put on for the community.

**NEW BUSINESS –**

**RESOLUTION NO. 2026-10 -HONORING THE MEMORY AND CIVIC CONTRIBUTIONS OF FRANCIS "FRANK" DELYCURE JR. –** Council President Dr. Kline presented Resolution No.2026-10 -Honoring the Memory and Civic Contributions of Francis "Frank" Delycure, Jr. for review.
**Motion** by Mr. Konkle to approve Resolution No.2026-10 -Honoring the Memory and Civic Contributions of Francis "Frank" Delycure, Jr.; second by Mrs. Emick. The motion carried.

**RESOLUTION NO. 2026-11 – HONORING THE MEMORY AND CIVIC CONTRIBUTIONS OF HARRY K STACKHOUSE JR –** Council President Dr. Kline presented Resolution No.2026-11 -Honoring the Memory and Civic Contributions of Harry K. Stackhouse, Jr. for review.
**Motion** by Mrs. Emick to approve Resolution No.2026-11 -Honoring the Memory and Civic Contributions of Harry K. Stackhouse, Jr.; second by Mr. Boyles. The motion carried.

**RESOLUTION NO. 2026-12 – HONORING & THANKING ANTHONY SALVATORI FOR THEIR 14 YEARS OF VOLUTEER SERVICE ON THE PLANNING COMMISSION –** Council President Dr. Kline presented Resolution No.2026-12 -Honoring & Thanking Anthony Salvatori for Their 14 Years of Volunteer Service on the Planning Commission for review.
**Motion** by Mr. Winters to approve Resolution No.2026-12 -Honoring & Thanking Anthony Salvatori for Their 14 Years of Volunteer Service on the Planning Commission; second by Mr. Boyles. The motion carried.

**RESIGNATION/RETIREMENT – OFFICER WILLIAM C. HAGEMEYER JR (August 15, 2026) -**Council President Dr. Kline presented Resignation/Retirement –Officer William C. Hagemeyer, Jr. (August 15, 2026) for review.
**Motion** by Mr. Konkle to approve Resignation/Retirement –Officer William C. Hagemeyer, Jr. (August 15, 2026); second by Mr. Winters. The motion carried.

**RESIGNATION/RETIREMENT – POLICE SECRETARY KATHY A SAMPSELL (July 20, 2026) -**Council President Dr. Kline presented Resignation/Retirement –Police Secretary Kathy A. Sampsell (July 20, 2026) for review.
**Motion** by Mrs. Emick to approve Resignation/Retirement –Police Secretary Kathy A. Sampsell (July 20, 2026); second by Mr. Boyles. The motion carried.

**PAYMENT APP #6 – 1.0 MG WATER STORAGE TANK RESERVOIR NO 4 ($ 552,600.00) -**Council President Dr. Kline presented Payment APP #6 –1.0MG Water Storage Tank Reservoir No 4 ($552,600.00) for review.
**Motion** by Mr. Winters to approve Payment APP #6 –1.0MG Water Storage Tank Reservoir No 4 ($552,600.00); second by Mr. Boyles. The motion carried.

**PAYMENT APP #7 - 1.0 MG WATER STORAGE TANK RESERVOIR NO 4 ($ 369,675.00) -**Council President Dr. Kline presented Payment APP #7 –1.0MG Water Storage Tank Reservoir No 4 ($369,675.00) for review.
**Motion** by Mr. Konkle to approve Payment APP #7 –1.0MG Water Storage Tank Reservoir No 4 ($369,675.00); second by Mr. Winters. The motion carried.

**ACKNOWLEDGEMENT OF THE PLANNING COMMISSION WORK SESSION REGARDING REVIEW AND DISCUSSION OF ZONING ORDINANCE ON JULY 1, 2026 -**Council President Dr. Kline presented Acknowledgement of the Planning Commission Work Session Regarding Review and Discussion of Zoning Ordinance on July 1, 2026, for review.
**Motion** by Mrs. Emick to approve Acknowledgement of the Planning Commission Work Session Regarding Review and Discussion of Zoning Ordinance on July 1, 2026; second by Mr. Konkle. The motion carried.

**WELL NO. 4 IMPROVEMENTS RE-BID PROJECT ($ 212,000) -**Council President Dr. Kline presented Well No. 4 Improvements Re-Bid Project ($212,000) for review.
**Motion** by Mr. Winters to approve Well No. 4 Improvements Re-Bid Project ($212,000); second by Mr. Konkle. The motion carried.

**MOU BETWEEN MONTOURSVILLE BOROUGH & MONTOURSVILLE POLICE BARGAINING UNIT ESTABLISHING ADJUSTED STARTING SALARIES TO FACILITATE THE IMMEDIATE HIRING OF NEW POLICE OFFICERS WITH THE PROVISION THAT THESE TERMS MAY BE FORMALIZED INSIDE THE 2027 COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS -**Council President Dr. Kline presented MOU Between Montoursville Borough & Montoursville Police Bargaining Unit Establishing Adjusted Starting Salaries to Facilitate the Immediate Hiring of New Police Officers with the Provision that these Terms may be Formalized Inside the 2027 Collective Bargaining Agreement Negotiations for review.
Council Member, Mrs. Emick, thanked the Police Department for being flexible.
**Motion** by Mr. Winters to approve MOU Between Montoursville Borough & Montoursville Police Bargaining Unit Establishing Adjusted Starting Salaries to Facilitate the Immediate Hiring of New Police Officers with the Provision that these Terms may be Formalized Inside the 2027 Collective Bargaining Agreement Negotiations; second by Mr. Konkle. The motion carried.

**AUTHORIZE CHIEF TOBIAS TO BEGIN RECRUITMENT PROCESS TO FILL VACANCY -**Council President Dr. Kline presented Authorize Chief Tobias to Begin Recruitment Process to Fill Vacancy for review.
**Motion** by Mrs. Emick to approve Authorize Chief Tobias to Begin Recruitment Process to Fill Vacancy; second by Mr. Konkle. The motion carried.

**AUTHORIZE THE MONTOURSVILLE CIVIL SERVICE COMMISSION TO CONDUCT POLICE OFFICER TESTING & ESTABLISH A NEW HIRING ELIGIBILITY LIST -**Council President Dr. Kline presented Authorize the Montoursville Civil Service Commission to Conduct Police Officer Testing & Establish a New Hiring Eligibility List for review.
**Motion** by Mr. Winters to approve Authorize the Montoursville Civil Service Commission to Conduct Police Officer Testing & Establish a New Hiring Eligibility List; second by Mr. Boyles. The motion carried.

**RESOLUTION NO. 2026-13 – AUTHORIZING THE DISPOSAL & INTERGOVERNMENTAL TRANSFER OF SURPLUS POLICE EQUIPMENT (ONE ENRADD SPEED TIMING DEVICE, X26 TASERS, & TIRES) TO AN OUTSIDE LAW ENFORCEMENT AGENCY FOR A TOTAL CONSIDERATION OF $1,400.00, PURSUANT TO SECTION 1201.2 OF THE PENNSYLVANIA BOROUGH CODE -**Council President Dr. Kline presented Resolution No. 2026-13 –Authorizing the Disposal & Intergovernmental Transfer of Surplus Police Equipment (One ENRADD Speed Timing Device, X26 Tasers, & Tires) to an Outside Law Enforcement Agency for a Total Consideration of $1,400.00, pursuant to Section 1201.2 of the Pennsylvania Borough Code for review.
**Motion** by Mr. Konkle to approve Resolution No. 2026-13 –Authorizing the Disposal & Intergovernmental Transfer of Surplus Police Equipment (One ENRADD Speed Timing Device, X26 Tasers, & Tires) to an Outside Law Enforcement Agency for a Total Consideration of $1,400.00, pursuant to Section 1201.2 of the Pennsylvania Borough Code; second by Mr. Winters. The motion carried.

**RESOLUTION NO. 2026-14 – MOBILE FOOD VENDORS (PERMITS/CHECKLIST/FEES) -**Council President Dr. Kline presented Resolution No. 2026-14 –Mobile Food Vendors (Permits/Checklist/Fees) for review.
Borough Manager, Donna M. Taggart explained that food trucks currently use the zoning permit and go through the CKCOG for approval and we receive on average of about 5 mobile food truck permit applications per year with new applications to be handled in house and will be accompanied by an event permit, if indeed is an event, like at Lyter School in response to Ms. Emick's and Mr. Winter's questions. Council Member, Mr. Winters stated that cost and rules are comparable to other boroughs and will prevent trucks from "camping out." Council President, Dr. Kline announced that mobile food trucks are approved for day-to-day business and will take effect tomorrow August 4, 2026, with all Event Permit issues being managed before the September 14th council meeting at the Buildings, Assets & Recreation Committee Meetings.
**Motion** by Mr. Boyles to approve Resolution No. 2026-14 –Mobile Food Vendors (Permits/Checklist/Fees); second by Mr. Winters. The motion carried.

**RESOLUTION NO. 2026-15 – AMENDING THE BOROUGH FEE SCHEDULE TO ADD MOBILE FOOD VENDOR CATEGORIES AS PRESENTED-**Council President Dr. Kline presented Resolution No. 2026-15 – Amending the Borough Fee Schedule to Add Mobile Food Vendor Categories as Presented for review.
Borough Manager, Donna M. Taggart explained that this is for the addition of Mobile Food Vendor Fees.
**Motion** by Mr. Winters to approve Resolution No. 2026-15 – Amending the Borough Fee Schedule to Add Mobile Food Vendor Categories as Presented; second by Mr. Konkle. The motion carried.

**APPROVAL OF GUARDIAN VIDEO/SECURITY SYSTEM (Payment in 2027-$53,393.75) -**Council President Dr. Kline presented Approval of Guardian Video/Security System (Payment in 2027-$53,393.75) for review.
Chief Tobias began by explaining that there are no more entry badges that can be produced and the current ones are in bad shape and often not working. Borough Manager, Donna M. Taggart went on to explain that this is necessary to provide camera coverage in order to record license plates and vehicles, especially at the brush pile, bulk station and parking areas. In response to Council Member Mr. Winter's question, it was stated that the current cost of maintenance for the existing system is $400.00/mo. and would be $600.00/mo. for the new system with an initial start up of $53,393.75. Council Member Mrs. Emick and Mr. Winters both questioned getting multiple quotes and Coordinator of Streets and Water stated that this is a Costars price and in response to Council Member, Mr. Tillson's question about leasing the security equipment the motion was then tabled until that and other items can be looked at.
**Motion** by Dr. Kline to approve Approval of Guardian Video/Security System (Payment in 2027-$53,393.75) as Presented; second by Mr. Winters. The motion was then withdrawn by Dr. Kline and Mr. Winters respectively.
**Motion to Table** Approval of Guardian Video/Security System (Payment in 2027-$53,393.75) by Dr. Kline; second by Mr. Winters. The Motion to Table carried.

**RECREATION –** Council Member Mrs. Emick reviewed and explained Event permits 2026-25 and 2026-27.
**Motion** by Mr. Konkle to approve Event Permit 2026-25 as presented; second by Mr. Boyles. The motion carried.
**Motion** by Mr. Konkle to deny Event Permit 2026-27; second by Mr. Boyles. The motion to approve was denied due to being an "incomplete" application.
Council Member, Mrs. Emick thoroughly explained the homecoming parade permit as well.

**STREETS/WATER** – Streets and Water Coordinator Mr. Hoffman gave an update on hydrants, flushing and maintenance of as well as announced that the new brush for the street sweeper arrived which can cut down weeds, which will be an immense help in maintaining the roadways. Council Member, Mr. Winter's, inquired about how the borough faired through the recent volume of rain and Mr. Hoffman stated that there was no flooding and storm drains stayed clear. Ms. Emick briefly mentioned the minimal flooding at Lyter School and Council Member Mr. Tillson was informed that the borough is already in the process of doing/updating their 5-year plan.

**MAYOR –** Nothing at this time.

**POLICE CHIEF –** Police Chief Tobias reviewed the July 2026 police report and stated that there were 78 calls for service, 54 traffic citations and 8 DUI arrests. Year to date they have issued 167 traffic citations which surpassed the total of 145 that were issued in 2025. He also stated that over 45 business checks were conducted by officers last month. Chief Tobias also announced that the Report Management System (RMS) is now live as of Friday, July 31st, 2026. They are still working out a few things, such as writing reports in the cruisers & internet issues, but all the borough's data did convert from the old system, so the Department has access to all that information. He also mentioned that the new police car should be here soon, gave an overview of the bomb threat to Wal-Mart as well as a possible human trafficking incident that is still under investigation as well as all the interagency cooperation on these incidents. Chief Tobias closed by announcing that the borough is looking to hire new officers and that National Night Out is tomorrow, August 4th, 2026, from 6 to 8:00PM at the Willing Hand Hose Fire building in Montoursville.

**COUNCIL PERSONS –** Council Member Mrs. Emick thanked everyone for their support and help with the "Go Joe 29" Event, including Borough Manager, Donna M. Taggart; Coordinator of Streets and Water, Mr. Hoffman; Borough Executive assistants, Sarah Morgan and Heidi Ort; the Montoursville Lions Club for cooking, Deb and Bob Brown for their donation of all the water; as well as the library; MAHS Cheerleaders & Band, Paramedics and 350 plus residents for attending in the spirit of community. Council Member, Mrs. Emick then expressed special thanks to Executive Assistant, Sarah Morgan, for her efforts that made the event the success that it was and in turn showcasing Montoursville as a town full of community spirit! She closed by again thanking all those involved for supporting Montoursville and the "Go Joe-29 Fundraiser."

**SOLICITOR –** Nothing at this time.

**COUNCIL PRESIDENT –** Dr. Kline mentioned working with unions during negotiations and thanked Borough Manager, Donna M. Taggart for 1 year of continuous progress and growth of the borough under her direction.

**BOROUGH MANAGER –** Borough Manager, Donna M. Taggart, again thanked all those involved in the "Go-Joe 29" event at the Borough for all the hard work and community spirit that was poured into it all around.

**PENDING MATTERS –** Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS –** A Special Council Meeting will be held Monday August 17, 2026 @ 6:00PM to approve the 2026 Alley Improvement Project Bid.
The next regular Council meeting will be held Monday September 14, 2026 @ 7:00PM. Executive session for Personnel & Legal to be held immediately following the council meeting without reconvening.

**VISITOR AND PUBLIC COMMENTS –** Nothing at this time.

There being no further business, the meeting was adjourned at 8:38 PM on a motion by Mr. Winters; second by Mr. Boyles. The motion carried.

Respectfully submitted,

_____
Donna M. Taggart, Borough Manager