AGENDA
MONTOURSVILLE BOROUGH COUNCIL
November 9, 2026
7:00PM

ROLL CALL
PLEDGE OF ALLEGIANCE
MINUTES – Approval of the October 5th 2026 Minutes
MONTOURSVILLE FIRE COMPANY – Jeff Hutchins (Willing Hand Hose Report)
PLANNING COMMISSION – Robert Weaver
TREASURERS REPORT / BOROUGH BILLS - October 2026
PLANNING & ZONING – Central Keystone COG Report /October 2026
EMERGENCY MANAGEMENT COORDINATOR – JJ Magyar
POLICE CHIEF – October Police Report
MAYOR – Mayor Randy Swank
VISITORS AND PUBLIC COMMENT – (on Agenda Items Only)

NEW BUSINESS

1. RESOLUTION 2026-20 – AUTHORIZING THE BOROUGH MANAGER TO DISPOSE OF CERTAIN PUBLIC RECORDS IN ACCORDANCE WITH SCHEDULES APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE – motion to approve

2. RESOLUTION 2026-21 – ELIMINATING POLICE PAYMENTS INTO THE POLICE PENSION FUND FOR 2027 – motion to approve

3. APPOINT NICK ALTEBRANDO TO FILL THE UNEXPIRED TERM OF ERIK MARTINEZ ON THE PLANNING COMMISSION, TERM ENDING 01/01/2027 -motion to approve

4. APPROVE THE PROMOTION OF RONALD D. SHEARER, II TO THE POSITION OF PUBLIC WORKS CREW LEADER, IN ACCORDANCE WITH THE CURRENT COLLECTIVE BARGAINING AGREEMENT, EFFECTIVE OCTOBER 14, 2026 -motion to approve

5. AUTHORIZE THE USE OF ASPHALT MILLINGS FROM THE 2026 ALLEY IMPROVEMENT PROJECT TO CONSTRUCT A WALKING PATH AT INDIAN PARK -motion to approve

6. AUTHORIZE THE BOROUGH MANAGER TO EXECUTE AN AGREEMENT WITH PPL ELECTRIC UTILITIES FOR THE SYSTEM-WIDE CONVERSION OF 275 LEGACY BOROUGH STREETLIGHTS TO LED FIXTURES UNDER ACCTOUNT 27200-96008, TRANSITIONING THE UTILITY ACCOUNT TO SCHEDULE SLE AT $0 UPFRONT CAPITAL COST -motion to approve

7. MOTION TO AMEND THE APPROVED JANUARY 5, 2026 REORGANIZATION MEETING MINUTES TO APPEND THE OFFICIAL 2026 FEE SCHEDULES FOR THE BOROUGH SOLICITOR (MCCORMICK LAW FIRM) & BOROUGH ENGINEERS (PYSHER & ASSOCIATES & LEVINE ENGINEERING, LLC) WHICH WERE APPROVED AT THE REORGANIZATION MEETING BUT INADVERTENTLY OMITTED FROM THE FINAL WRITTEN RECORD -motion to approve

8. APPROVE THE CONDITIONAL OFFER ACCEPTANCE (10/6/2026) BY THE NUMBER ONE RANKED CANDIDATE ON THE CERTIFIED CIVIL SERVICE ELIGIBILITY LIST, & AUTHORIZE THE DEFERRAL OF CHRIS HERB'S FINAL HIRING APPOINTMENT UNTIL HIS RETURN FROM OVERSEAS DEPLOYMENT IN JUNE 2027 -motion to approve

9. APPROVE THE HIRING OF XAVIER BECKER TO THE POSITION OF FULL-TIME POLICE OFFICER IN THE MONTOURSVILLE BOROUGH POLICE DEPT, EFFECTIVE (11/10/2026), APPROVED WITH THE COMPENSATION GOVERNED BY THE ACTIVE MOU & PROBATIONARY STATUS & BENEFITS GOVERNED BY THE TERMS OF THE POLICE COLLECTIVE BARGAINING AGREEMENT FRAMEWORK -motion to approve

10. APPROVE THE 2027 ANNUAL MEETING NOTICE AND AUTHORIZE PUBLIC ADVERTISEMENT - motion to approve

11. RESOLUTION NO 2026-22 - APPROVAL & ADOPTION OF THE BY-LAWS OF THE MONTOURSVILLE BOROUGH PLANNING COMMISSION -motion to approve

12. AUTHORIZE THE BOROUGH MANAGER & BOROUGH SOLICITOR TO SUBMIT PROPOSED ORDINANCE NO 499 TO THE LYCOMING COUNTY PLANNING COMMISSION & THE MONTOURSVILLE BOROUGH PLANNING COMMISSION FOR REVIEW, AND TO ADVERTISE THE MANDATORY PUBLIC HEARING & NOTICE OF INTENT TO ADOPT -motion to approve

13. AUTHORIZE THE BOROUGH MANAGER & BOROUGH SOLICITOR TO SUBMIT PROPOSED ORDINANCE NO 500 TO THE LYCOMING COUNTY PLANNING COMMISSION & THE MONTOURSVILLE BOROUGH PLANNING COMMISSION FOR REVIEW, AND TO ADVERTISE THE MANDATORY PUBLIC HEARING & NOTICE OF INTENT TO ADOPT -motion to approve

14. AUTHORIZE THE BOROUGH MANAGER & BOROUGH SOLICITOR TO SUBMIT PROPOSED ORDINANCE NO 501 TO THE LYCOMING COUNTY PLANNING COMMISSION & THE MONTOURSVILLE BOROUGH PLANNING COMMISSION FOR REVIEW, AND TO ADVERTISE THE MANDATORY PUBLIC HEARING & NOTICE OF INTENT TO ADOPT -motion to approve

15. AUTHORIZE THE BOROUGH MANAGER & BOROUGH SOLICITOR TO SUBMIT PROPOSED ORDINANCE NO 502 TO THE LYCOMING COUNTY PLANNING COMMISSION & THE MONTOURSVILLE BOROUGH PLANNING COMMISSION FOR REVIEW, AND TO ADVERTISE THE MANDATORY PUBLIC HEARING & NOTICE OF INTENT TO ADOPT -motion to approve

16. AUTHORIZE THE BOROUGH MANAGER & BOROUGH SOLICITOR TO SUBMIT PROPOSED ORDINANCE NO 503 TO THE LYCOMING COUNTY PLANNING COMMISSION & THE MONTOURSVILLE BOROUGH PLANNING COMMISSION FOR REVIEW, AND TO ADVERTISE THE MANDATORY PUBLIC HEARING & NOTICE OF INTENT TO ADOPT -motion to approve

17. APPROVE CHANGE ORDER NO. 1 WITH GUARDIAN PROTECTION TO MODIFY THE POLICE DEPT SECURITY LAYOUT BY RETURNING TWO (2) OUTDOOR SPEAKERS & ONE (1) BULLET CAMERA IN EXCHANGE FOR ADDING BASEMENT ACCESS DOORS, AND INDOOR DOME CAMERA, AND A COLOR PHOTO BADGE PRINTER, SUBJECT TO THE FINAL FINANCIAL TERMS OF A CREDIT OF $15.62 NET ADJUSTMENT TO THE CONTRACT SUM & A $10.00 INCREASE FOR RECURRING MONTHLY SERVICE FEES -motion to approve

18. EXECUTE AN MOU BETWEEN THE BOROUGH OF MONTOURSVILLE AND THE WILLIAMSPORT MUNICIPAL AIRPORT AUTHORITY AUTHORIZING THE MONTOURSVILLE POLICE DEPT TO PROVIDE ROUTINE PARKING ENFORCEMENT SERVICES ON DESIGNATED FREE PUBLIC AIRPORT PROPERTIES -motion to approve

19. PAYMENT APP #10 – 1.0 MG WATER STORAGE TANK RESERVOIR NO 4 ($177,795) – motion to approve

20. MOTION TO ACCEPT THE MONTOURSVILLE BOROUGH PLANNING COMMISSION MINUTES FROM THE NOVEMBER 4, 2026 MEETING & PLACE THEM ON FILE -motion to accept

21. SUBMISSION & FILING OF THE OCTOBER 5, 2026 BOROUGH STREETS & WATER COMMITTEE MINUTES REGARDING BOROUGH/STREETS & WATER 5-YEAR PLAN (received for the record) -motion to accept

22. SUBMISSION & FILING OF THE OCTOBER 29, 2026 PLANNING & ZONING COMMITTEE MINUTES REGARDING PROPOSED ZONING ORDINANCE AMENDMENTS (received for the record) -motion to accept

23. RESOLUTION NO. 2026-23 – APPROVAL TO APPLY & SUBMIT A GRANT APPLICATION WITH DCED & THE CFA THROUGH THE STATEWIDE LOCAL SHARE ACCOUNT (LSA) FOR THE MONTOURSVILLE BOROUGH WATER WORKS FOR THE FAIRVIEW DRIVE WATERLINE UPGRADES PROJECT -motion to approve

24. APPROVE THE FINAL SUBDIVISION AND ADD-ON AT 1112 & 1118 MULBERRY STREET -motion to approve

25. AUTHORIZATION TO ADVERTISE 2027 BUDGET – motion to approve

RECREATION –

STREETS/WATER – Cliff Hoffman
WATER REPORT– Josh Owens
COUNCIL PERSONS –
SOLICITOR -
COUNCIL PRESIDENT – Dr. Tina Marie Kline
BOROUGH MANAGER – Donna M Taggart
PENDING MATTERS –
CORRESPONDENCE & ANNOUNCEMENTS –

***Finance & Insurance Committee Meeting will be held 6:15PM before the Council meeting November 9, 2026.**
***Next Council Meeting, Monday, December 7, 2026.**
***An Executive Session will be held immediately following the Council meeting to discuss legal/personnel issues without reconvening**.

VISITORS & PUBLIC COMMENT –
ADJOURNMENT –

"The contents of and items listed on the agenda are subject to change, without notice, at any time, including prior to or during
the public meeting to which the agenda pertains."